

## **Education and Care Assistants (ECA's) Southend Adult Community College**

Salary: level 5 £20,493 per annum pro rata

Hours: 30 hours per week x 38 weeks (term time)

We are looking for Education and Care Assistants at our Westcliff Centre for Students with Severe Learning Disabilities and Difficulties.

Main purpose of the job:

To help provide care for learners with particular special needs and to support learners learning by working with tutors and other staff in classroom activities to support the delivery of the curriculum and enable learners to gain full access to their education.

Key Roles & Responsibilities:

- To provide personal care for individual learners
- To support learners in accessing their physiotherapy and hydrotherapy programmes
- To support learners to access a variety of educational activities in either one-to-one or in small groups e.g. cooking, work experience, in class activities etc
- To accompany learners to access their local and wider communities
- To assist in the implementation of learner management programmes
- To assist with cover supervision as required e.g. over lunch times/in outside area etc
- To be aware of all policies and procedures and support their implementation

Southend Adult Community College welcomes applications regardless of gender, disability, age, ethnicity, sexual orientation or faith.

The college is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment and that students and staff can study and work in an environment free from harassment and bullying.

Southend Adult Community College aims to achieve curriculum excellence by promoting consistently high standards of teaching, learning and assessment across all provision. We expect all academic staff to take Personal Responsibility In Delivering Excellence (PRIDE).

Southend Adult Community College is committed to ensuring that all learners, apprentices and staff understand how to keep themselves and others safe in college, in the community and in the workplace. We ensure our College community promotes a safe place to work and learn and we will put appropriate measures in place to safeguard learners and apprentices in the context of our geographical areas. This includes our duty under PREVENT to protect learners from radicalisation.

**This role is not involved in regulated activity with Children and or vulnerable adults. This role will require an appropriate clearance from the Disclosure and Barring Service.**

Pre-employment checks and training will include safeguarding training and a sound understanding of Keeping Children Safe in Education.



Closing Date: 26<sup>th</sup> November 2021