**Advisory Board member expression of interest form**

Southend-on-Sea Borough Council is seeking to establish an advisory board to support the development and growth of its adult community college.

Before applying to be a member of the advisory board please ensure you are familiar with the roles and responsibilities of both the council governance structure and the advisory board by reviewing the following:

* Overview of the role of the governance structure and the advisory board
* Terms of engagement for the advisory board

Please note that this is a voluntary role without remuneration.

New applications are assessed for the suitability of the individual to meet the requirements of Council’s advisory board. The board seeks to ensure a balanced representation of expertise reflecting the needs of the college in its journey towards a sustainable future as a high quality adult education provider.

Please email completed forms to karenhiggins@southend.gov.uk

**1. Please select which of the following roles you are expressing an interest in** (you may select all three)**.**

[ ] **Chair**

[ ]  **Vice Chair**

[ ]  **Board Member**

**2. Full name of applicant**

Click or tap here to enter text.

**3. Senior level expertise and skills you feel you would like to represent:**

[ ]  Further and adult education quality and performance

[ ]  Further and adult education funding and finance

[ ] Business developmentand skills need

[ ] Commercial growth and innovation

[ ] Digital and IT environment including AI, AV robotics and VR

[ ] Ofsted inspections

[ ] Marketing and communication

[ ] Safeguarding

[ ] Workforce development and welfare

**4. Your current or most recent relevant job role:**

Click or tap here to enter text.

**5. Address, telephone contact details & email address:**

**6. Sector you represent:**

**7. Additional fields of work that you feel are relevant to your application:**

**8. Membership of other groups:**

**9. Contributions to the adult education community:**

**10. What can you bring to Southend Borough Council’s advisory board?**

**11. Declaration:**

Please confirm that you have read the Terms of Engagement and understand the role of the advisory board in helping to drive forward college sustainability and its journey towards excellence:

* + Commitment to attend board meetings (held virtually 6 times a year);
	+ Willingness to represent the board locally, regionally and nationally when required;
	+ Adherence to Southend-on-Sea Borough Council’s policies and constitution;
	+ Commitment to take on additional roles and responsibilities involving one or more ‘subgroups’ of the board (themes to be determined) and attend or Chair meetings as required.

[ ]  Yes

[ ]  No

If no please explain why

 Sign: Click or tap here to enter text.

Date Click or tap to enter a date.