**Advisory Board member expression of interest form**

Southend-on-Sea Borough Council is seeking to establish an advisory board to support the development and growth of its adult community college.

Before applying to be a member of the advisory board please ensure you are familiar with the roles and responsibilities of both the council governance structure and the advisory board by reviewing the following:

* Overview of the role of the governance structure and the advisory board
* Terms of engagement for the advisory board

Please note that this is a voluntary role without remuneration.

New applications are assessed for the suitability of the individual to meet the requirements of Council’s advisory board. The board seeks to ensure a balanced representation of expertise reflecting the needs of the college in its journey towards a sustainable future as a high quality adult education provider.

Please email completed forms to karenhiggins@southend.gov.uk

**1. Please select which of the following roles you are expressing an interest in** (you may select all three)**.**

**Chair**

**Vice Chair**

**Board Member**

**2. Full name of applicant**

Click or tap here to enter text.

**3. Senior level expertise and skills you feel you would like to represent:**

Further and adult education quality and performance

Further and adult education funding and finance

Business developmentand skills need

Commercial growth and innovation

Digital and IT environment including AI, AV robotics and VR

Ofsted inspections

Marketing and communication

Safeguarding

Workforce development and welfare

**4. Your current or most recent relevant job role:**

Click or tap here to enter text.

**5. Address, telephone contact details & email address:**

**6. Sector you represent:**

**7. Additional fields of work that you feel are relevant to your application:**

**8. Membership of other groups:**

**9. Contributions to the adult education community:**

**10. What can you bring to Southend Borough Council’s advisory board?**

**11. Declaration:**

Please confirm that you have read the Terms of Engagement and understand the role of the advisory board in helping to drive forward college sustainability and its journey towards excellence:

* + Commitment to attend board meetings (held virtually 6 times a year);
  + Willingness to represent the board locally, regionally and nationally when required;
  + Adherence to Southend-on-Sea Borough Council’s policies and constitution;
  + Commitment to take on additional roles and responsibilities involving one or more ‘subgroups’ of the board (themes to be determined) and attend or Chair meetings as required.

Yes

No

If no please explain why

Sign: Click or tap here to enter text.

Date Click or tap to enter a date.