

Course Guide 2019-20

Southend adult
community college

#Change
Starts
Here



NEW part time courses start throughout the year!





Principal's welcome

At Southend Adult Community College (SACC) we are proud to be at the heart of learning in your local area. We are passionate about providing courses to meet the needs of our local communities across our three well-resourced sites Southchurch, Belfairs and Westcliff. We offer you a warm welcome across all our learning environments.

You may be looking to develop your skills for work, gain a qualification, challenge yourself to learn something new or explore your creative flair. You could be an employer looking to upskill, develop or motivate your workforce. At SACC we have a wide range of courses to inspire you, taught by our experienced team. Our learners make us who we are, with Ofsted stating our learners are enthusiastic and make good progress in a good range of learning opportunities.

Many of our learners have gone on to progress their careers, exhibit their work in regional exhibitions and confidently travel to different places with their new-found language skills. Our apprentices have gained access to employment and many learners have boosted their confidence giving them the courage to step into further learning or the world of work.

We are very proud of our learners, whatever their starting point and whatever they set out to achieve. We invite you to be part of our learning community to realise your aspirations.

Whatever your ambition, passion or curiosity, welcome to the home of community learning – welcome to Southend Adult Community College where you make the difference.

Ros Parker
Principal

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New courses this year!

Driving Test Theory

Are you struggling to pass the Theory Test? Before your next retake join one of our workshops to help guide & support you, especially if you struggle with reading or have English as a second language (ESOL). Call 01702 445700 to book a place. 1st workshop on Saturday 20 July 10am – 1pm.

New Hair & Beauty Academy

Launching in September, and starting throughout the year, an exciting range of tasters and short courses, including How to Set Up Your Own Business.

Saturday Specials

Does work get in the way of leisure time and hobbies? Have you wanted to join a course but have been working or can't get home in time?

New for this year Saturday Specials – starting throughout the year from 1 day tasters to short 10 week courses.

New ESOL courses

Do you want to join a course to help you get work but need to improve your English first? Now you can do both together! New courses starting in September and throughout the year, include Working with Children, Working in an Office, Health Care & Hair & Beauty.

Stay up to date!

Register to receive new course updates and news on www.southend-adult.ac.uk or call 01702 445700

Inspired by the Sea

This series of short taster courses will give you the opportunity to dip your toe into a range of subjects while being inspired by the sea and surrounding areas.

Dates for your diary

Come to one of our Open Events to find out more, meet some of the tutors and get a tour of our excellent facilities.

Thursday 5th September 2019

Friday 6th September 2019 – Careers Fair and Enrolment Day
See page 11 for more details

Friday 10th January 2020

Wednesday 1st April – Thursday 2nd April 2020

Friday 12th June 2020

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Starts
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Visit our website at www.southend-adult.ac.uk or call: 01702 445700 for more details on our open days and events



College Life

The warmth and charm of our centres and our dedicated team across all our sites offer a calm safe space where a sense of community thrives. Individuals from all backgrounds and ages are recognised by staff and each other, our diversity exposes us to different experiences and opinions that help learners grow.

Step Up

Becoming a Learner Representative is a great way to make a real difference to your learning environment. The role gets your voice heard, develops your skills, looks good on your CV and ultimately improves your employability. Speak to your tutor or ask at reception for more details.

Volunteering

Interested in becoming a volunteer at college? Volunteers are a vital part of our organisation and it is our aim to ensure everyone gets the most out of their time whilst at college. We have various volunteering opportunities to suit your needs. For further information please contact the Additional Learning Support Manager on **01702 445700**.

Student Union

If you are a learner attending an accredited course, the College is affiliated with the National Union of Students (NUS) – Giving you access to discounts at places like Pizza Hut, Odeon, New Look and Amazon to name a few.

Alumni

Being part of Southend Adult Community College doesn't end when your course is over. By joining our Alumni you can continue to take advantage of some of our facilities, enjoy further opportunities, promotions and crucially, be a part of our future.

Email **alumni@southend-adult.ac.uk** for more information.



Facilities

Southend Adult Community College has three sites, the Westcliff Centre for people with learning disabilities and difficulties, Belfairs Centre in Leigh on Sea and our main Southchurch Centre. Every effort has been made to make all facilities as accessible as possible to all members of our community with step free access and lifts in all our centres.

Travel

Our sites are all served by nearby bus services, our main centre in Southchurch is 100 yards from Southend East C2C station. You can also save money on your journey with C2C. Many transport providers in the local area offer student discounts, contact your local transport provider directly to find out what is available to you. We have a free bike and car park at Southchurch and Belfairs centres, limited parking at Southchurch.

The Main Course Café

Based at our Southchurch Centre the Main Course Café is a relaxed café open to the public. Pop in for a drink or indulge yourself and friends with freshly prepared sandwiches, soups, salads and main meals for a fraction of high street prices.

Art and Design Studios

Southend Adult Community College has several specialist Art and Design Studios with materials and tools available to students, including a traditional Print Press, a well-equipped Ceramics Studio and exhibition space showcasing student work on display.

Spaces For Hire

Southend Adult Community College has several specialist spaces available to hire designed to provide the best environment to meet the needs of their students and the local community.

We can cater for small and large groups and have 3 main spaces, including our main hall, various classroom spaces including office space, art room with kiln and sensory room and The BEST Centre. To find out more email sacc@southend-adult.ac.uk or call 01702 445 700



Applying for
a course is
easy on our
website!

How to enrol

Once you have selected your course/s, there are three ways to enrol.

1

Online

Please visit **www.southend-adult.ac.uk** where you can fill in an enrolment form and pay securely for your course online.

2

Phone

Over the telephone by calling, **01702 445700** and select option 1.

3

In person

Southchurch Centre

Monday to Wednesday: 09:00–20:00

Thursday: 09:00–16:30

Friday: 09:00–16:00

Non term time opening times are:

Monday to Thursday: 09:00–16:30

Friday: 09:00–16:00

Except bank holidays when the college is closed.

Belfairs Centre

Reception opening hours:

Monday: 08:30–15:30

Tuesday: 08:30–13.30 & from 18:00–21:30

Wednesday: 08:30–15:15

Thursday: 08:30–15:30

Friday: Closed

During non-term time Belfairs reception is closed, please contact our Southchurch Centre.

How we support you

YOUR ENTITLEMENT

The College is committed to supporting every person in Southend to further their learning through a vibrant and innovative adult education service. Our FREE English, Maths and basic ICT courses will help you work towards a nationally recognised qualification.

INFORMATION, ADVICE AND GUIDANCE

As a college we offer or can sign post you to free and impartial information, advice and guidance on learning and entering work. This will help you in choosing suitable education or training; identify the skills you need to get back to work or help you to progress in your chosen career. We can also help with advice on how to fund your studies, childcare information, job applications and putting together a new CV (through our job hub).

PCA

There are some courses requiring a pre-course assessment to identify if the course you are interested in is the right level for you. These are marked in the brochure with this symbol.

TREATING YOU FAIRLY

- We strive to be a disability friendly college. We are fully committed to ensuring that people with disabilities or impairments, including those with learning difficulties or disabilities are treated fairly.
- We are committed to ensuring equality for all current and potential students irrespective of any disability, age, race, gender, special educational needs, religion, sexual orientation, or marital status.
- We believe that everyone should be able to work and learn in an environment that is free from harassment and bullying and will not tolerate such behaviour.

BELFAIRS CENTRE

- Café facilities only available at certain times and limited car parking spaces

LEARNING SUPPORT SPECIALIST RESOURCES AND EQUIPMENT

Learning Support is available for learners that may require additional support in order to complete their course. The Learning Support Team provides support to enable learners to learn successfully and to progress.

The Learning Support Team:

- Offers advice and can assess the level of support you require
- Arranges for specialist equipment, support and resources to be available for your needs
- Supports the tutor in applying for special arrangements to be made for exams
- Co-ordinates the provision of support inside and outside the classroom
- Liaises with other tutors and staff to ensure your learning needs are met

For further information please contact the Additional Learning Support Manager, Liz Aarons, on 01702 445703 or email lizaarons@southend-adult.ac.uk

STUDENT ICT FACILITIES

- There are computers available for student use in the cafeteria and in the first floor lift lobby at our Southchurch Centre.
- To use a computer at the college, you will need to use your username and password. Please speak to your tutor for details.

LOCAL CHILDCARE

There are a number of local childcare providers situated around the college.

Cockleshell Nursery, which is located in the grounds of the college:

Contact by telephone 01702 614171
email cockleshell@preschool.org.uk

Free to be Nursery, which is a few minutes walk from the college:

Contact by telephone 01702 875079
email freetobedaynursery@outlook.com

Southchurch Park Pre School, which is located a 5 minute walk from the college:

Contact by telephone 07942 181039
email southchurchparkplaygroup@hotmail.co.uk

Please contact the Nursery before enrolling to ensure there's a vacancy for your child and to discuss start dates and settle-in sessions.

Moodle is Southend Adult Community College's centrally-supported virtual learning environment. We use Moodle as a web-based resource to enhance classroom delivery as well as supporting the blended learning programmes that take place at our centres.



Paying for your course

FEES

The fee/price payable is listed against each course or is available by contacting the college.

ALL If you are 19 or over and are planning to study for a qualification at Level 3 to 6 you may qualify for an Advanced Learner Loan. These loans help to pay your fees.

PCA Where you see this symbol next to a course title, you require a pre-course assessment to identify if the course you are interested in is the right level for you.

There are three levels of fees available for most courses:

- Standard full fee
- Senior fee • (available on some courses to learners over 65 and not in full time employment).
- Reduced/concessionary • (available if you are in receipt of an income-based benefit).

HOW DO I PAY THE REDUCED/ CONCESSIONARY FEE?

You will need to provide evidence that you are receiving Universal Credit or an income-based state benefit. You will only need to submit one of these as proof of evidence dated within the last 6 months. If you receive, an income-based benefit that is not included in this list, please contact the College, as you may still be eligible.

- Job Seeker Allowance
- Employment Support Allowance
- Housing Benefit
- Council Tax Benefit
- Incapacity Benefit
- Disability Living Allowance
- Carers Allowance
- Working Tax Credits (income limits apply)
- Universal Credit

FREE COURSES

If you wish to take a course that leads to a qualification at level 1 and 2 and you are in receipt of either JSA or ESA (WRAG) your fees will be waived.

You must provide a letter dated within six months from Job Centre Plus confirming receipt of benefit with your Enrolment Form.

ARE YOU ON A LOW INCOME?

If you earn less than £15,736.50 gross salary per annum, or if this is your first level 2 you may be entitled to the course for FREE. Please contact the college for further information.

Give the Gift of Learning!

Gift vouchers now available for a range of short courses.

I HAVE DIFFICULTY IN FINDING THE FEE

We do not wish to exclude anyone who is not in receipt of an active state benefit or cannot afford the fees as they are on a low income. You will be able to apply to the College's Access or Hardship Fund for partial or full exemption on the grounds of financial hardship to assist with course fees, examination fees and nursery fees.

INSTALMENTS

If you will find it difficult to pay your fee in one amount, it is possible to pay by instalments. There is a £10 non-refundable arrangement fee for each instalment plan.

I AM IN FULL-TIME EDUCATION AT ANOTHER SCHOOL OR COLLEGE; WILL I HAVE TO PAY THE COURSE FEE?

You will need to pay the full cost recovery fee for the course of your choice as you are already receiving funding from the ESFA for your full-time course. Please ask for details of the fees.

I NEED TO CANCEL MY ENROLMENT

You are entitled to a 14 day cooling off period, from the date of booking your course, where you can have a full refund of fees (including any registration fees). After this period, you can have a full refund of your tuition fees, minus the registration fee per course (the registration fee is dependent on the course fee paid) provided we are notified before your second lesson of the course (for courses of a duration of more than five weeks).

Contact us for help and information on 01702 445700 or email sacc@southend-adult.ac.uk

Job Hub

Every week – term time only.

This free weekly drop in session runs every week during term time. If you are looking for work, a new career or want to change jobs you will receive 1-to-1 support in any aspect of job searching from action planning, writing a CV, completing application forms, writing a personal statement right through to practising for that all important interview. You can come for just 1 session or as many times as you need. No need to book, just turn up!

Each week will focus on a particular aspect but 1 to 1 support will also be available.

FIRST WEEK OF THE MONTH – APPLYING FOR A JOB

Write an action plan, register with agencies, use “Find a Job”, make online and paper based applications.

SECOND WEEK OF THE MONTH – CREATE A SUCCESSFUL CV

Make your CV stand out from the rest.

Write a personal profile, list your skills, achievements, education and qualifications.

THIRD WEEK OF THE MONTH – COVERING LETTERS

How to write a letter that will sell yourself and make the employer want to know more and meet you.

FOURTH WEEK OF THE MONTH – INTERVIEW SKILLS

How to present yourself, conquer nerves, deal with tricky questions and prepare questions for the end of the interview.

**These
courses
are
FREE**

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
9901Y19S2	Mon	16/9/2019	12:45–2:45	36	Southchurch	FREE
9901Y19S1	Tue	17/09/2019	9:30–11:30	36	Southchurch	FREE

Careers Fair & Enrolment Day

Friday 6 September 2019 10am – 1pm

Working in partnership with Southend DWP, SACC are delighted to host their first Careers Fair. If you are looking for work or are thinking of changing career visit our Careers Fair, meet employers with live job vacancies and find out more about their requirements.

CV writing workshops

Meet our team of tutors and discuss courses available to help with your job search

Find out what level your maths & English skills are and if you need a refresher

Take a tour of the College

Try a FREE taster session of some of our courses starting in September and throughout the year

Many of our courses are FREE if you are unemployed.





SECTA

Construction is a major growth area for Southend on Sea over the next 3 – 5 years and onwards. You can be part of building the future Southend.

Why choose construction?

Training funded by CITB, expert support and employment opportunities. An industry with job security.

For FREE support with your CV, application forms, interview practice and preparation for the CSCS card call now to book a place on our Preparation for Construction courses 01702 445700.

Community Learning

Learn new skills, build your confidence and meet new people. With so many courses to choose from you can find a new interest or revisit a subject you liked at school. You can learn to paint, sew, play guitar and sing, explore local history, develop your photo editing skills or improve your photographic techniques, learn to speak a new language or communicate using BSL or Makaton.



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History, Music & Art Appreciation

We run History courses which enable you to broaden your knowledge in local and national periods, event and characters. In the Art and Music Appreciation courses you will gain an insight of upcoming anniversaries, shows and events both locally and in major London galleries.

Art & Cultural Studies

This course offers an opportunity to critically examine significant works of art from the Renaissance to the present day. Artists under consideration to be announced.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
4001Y19B1	Mon	23/9/19	09:30-11:30	14	Belfairs	£166 • £133 • £67
4001Y19B2	Mon	24/2/20	09:30-11:30	14	Belfairs	£166 • £133 • £67
4001Y19B3	Wed	25/9/19	09:30-11:30	14	Belfairs	£166 • £133 • £67
4001Y19B4	Wed	26/2/20	09:30-11:30	14	Belfairs	£166 • £133 • £67

Art & Music Studies

Each session we will explore a topical subject concerning the history of art. It may be related to an anniversary, or to a current exhibition in London or other local venue, or to a concert being performed locally. We will examine the historical context of the artworks through presentations and group exercise.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
4002Y19S1	Fri	4/10/19	09:45-11:45	14	Southchurch	£166 • £133 • £67
4002Y19S2	Fri	28/2/20	09:45-11:45	14	Southchurch	£166 • £133 • £67

Music History & Appreciation

An opportunity to discuss and evaluate the work of composers celebrating anniversaries, together with composers whose music is being performed locally.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
4003Y19S1	Fri	4/10/19	12:30-14:30	14	Southchurch	£166 • £133 • £67
4003Y19S2	Fri	28/2/20	12:30-14:30	14	Southchurch	£166 • £133 • £67

Ancient Egyptian Civilisation

This course will cover the history and archaeology of Ancient Egypt, including the old, Middle and New Kingdoms, Akhenaten, Tutankhamen, Rameses and other great Pharaohs of the eighteenth and nineteenth dynasties, mummification, the Pyramids, Thebes and the Valley of the Kings, and the other major sites. Daily life, habits, dress, economy, religion, and magic will also be covered.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
4004Y19S3	Wed	2/10/2019	19:30-21:30	14	Southchurch	£166 • £133 • £67

Egyptian Hieroglyphics

On this course will cover the basic hieroglyphic alphabet, allowing the you to write your own name, and with the two and three consonant signs how to read Pharaohs' names. You will acquire the skills to draw and transliterate these symbols. The course will also cover Logograms, Determinatives and complements, with enough grammar to allow you to independently read and translate the typical royal inscriptions and offering formulae found in museums.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
4004Y19S4	Wed	26/2/2020	19:30-21:30	14	Southchurch	£166 • £133 • £67

Essex in the Age of Sail

This course will cover the Maritime History of Essex focussing on the 17th century, the period of the Anglo-Dutch wars, and the recent excavation of the London. It will examine the leading role of the county and its seafarers during this period of great nautical, mercantile, and colonial advances. Maritime and Naval History, and Nautical Archaeology will be combined as you study the county's maritime economy, its main centres, Leigh, Harwich, and the Thames Estuary, the types of vessel, with the leading personalities involved, and activities that provide Essex with its rich maritime heritage. When appropriate the course will extend beyond the shores of Essex, where vessels, the Dutch, and the East India companies, and colonisation have a bearing on the subject.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
4005Y19S1	Tue	25/2/2020	16:00-18:00	14	Southchurch	£166 • £133 • £67

Classical Civilisation

This course offers an introduction to the ancient cultures of Greece and Rome through mythology, history, archaeology, and material culture, with a special emphasis on the Athenian Acropolis and Parthenon.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
4004Y19S1	Fri	4/10/2019	09:45-11:45	14	Southchurch	£166	• £133	• £67

Ancient Civilisations

This course will cover the non-Greco-Roman (and non-Egyptian) civilisations of the Near East, Aegean, and Mediterranean basin, together with selected cultures from Meso-Culture, and South America (Aztecs/Incas). The origins and causes of civilisation, and definitions, will be covered. Cultures covered will include, The Minoans, Mycenaeans, Hittites, Sumer, Babylon, Assyrians, Persia, Etruscans, Phoenicians, Carthage, the Aztecs/Maya/Toltec, and the Incas. (By group negotiation these may be amended in favour of, Troy, the Sea Peoples, Scythians, Cycladic civilisation, Celti-Iberians, etc.)

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
4004Y19S2	Fri	28/2/2020	09:45-11:45	14	Southchurch	£166	• £133	• £67

Early 19th Century Britain

This course looks at a key period of change in British history. From the ending of the Napoleonic Wars in 1815, to the passing of the Second Reform Act in 1867. Was Britain unprepared for peace? How close to revolution did Britain come in this period? Why was the Whig period, one of great Social Reform? What caused the political elite to pass two major parliamentary reform measures? Was this the beginning of the 'Nanny State'?

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
4000Y19B1	Mon	20/4/2020	12:30-14:30	10	Belfairs	£124	• £99	• £50

Myths & Legends in British History

Explore over 10 weeks the myths ingrained in British culture who was Queen Boudicca King Arthur, Alfred the Great, Bad King John, Robin Hood, Jack the Ripper and many whose names still cast shadows throughout our collective history.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
4000Y19S1	Tue	1/10/2019	19:30-21:30	10	Southchurch	£124	• £99	• £50

Late Victorian & Edwardian Britain

What was 'Gladstonian Liberalism' and 'Tory Democracy'? Were the British 'reluctant imperialists'? What was 'The Strange Death of Liberal England'? Were the Suffragettes heroes or terrorists?

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
4000Y19S2	Wed	15/01/2020	19:30-21:30	10	Southchurch	£124	• £99	• £50

The Civil Wars & East Anglia c.1625-1660

Explore how the English fought each other, beheaded a King and started the creation of modern armies, and how it all happened in East Anglia.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
4000Y19S3	Wed	22/04/2020	19:30-21:30	10	Southchurch	£124	• £99	• £50

Do we need a House of Lords?

Is the House of Lords undemocratic? The Sun newspaper believes that the Lords should be abolished if they try to block Brexit. Is it time to retire them?

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
4000Y19S4	Sat	19/10/2019	10:00-12:00	1	Southchurch	£20	• £16	• £8

What are British Values?

You've probably heard of Victorian Values but are there a set of British Values today? Do the British all hold the same values? Is there something unique about British Values? Do such values change over time?

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
4000Y19S5	Sat	16/11/2019	10:00-12:00	1	Southchurch	£20	• £16	• £8

Is the Monarchy worth it?

The Times headline says "Prince of Wales's flight bill soars above £1 million." The Express says "Prince Andrew's helicopter jaunt costs you, £3000" Is the Monarchy value for money in the 21st century?

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
4000Y19S6	Sat	18/01/2020	10:00-12:00	1	Southchurch	£20	• £16	• £8

King Arthur and the Round Table

This session is taken from the 10 week course entitled 'Myths and Legends'. Who was King Arthur? Did he actually exist? When and where did he exist (if of course he did)? What is origins of the legendary myths? We will look carefully at the available evidence to reach our own conclusions.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
4000Y19S7	Sat	25/01/2020	10:30-12:30	1	Southchurch	£20	• £16	• £8

Who was Jack the Ripper?

This session is taken from the 10 week course entitled 'Myths and Legends'. What was Whitechapel like in 1888? What was policing like? How did the Ripper operate? Who were the victims? And the big question - Who was Jack the Ripper? We will be looking at the contemporary evidence in an attempt to answer these questions.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
4000Y19S8	Sat	14/03/2020	10:30-12:30	1	Southchurch	£20	• £16	• £8

Contemporary Issues in British Politics

This course looks at how British Government and Politics work. It asks questions about the Party System, Democracy and the Electoral System, The Role of the Monarchy and the Lords, as well as immediate issues facing the country.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
4000Y19S9	Mon	30/09/2019	12:30-14:30	10	Belfairs	£124	• £99	• £50

Music Appreciation: Pop, Dance & Rock

This course will span the last 100 years of popular music, from the blues to Beyonce. Genres such as jazz, skiffle, rock and roll, psychedelia, soul, funk, prog, punk, disco, new wave, hip hop, house, grunge, drum and bass among others will be covered and linked to social and historical conditions.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
4006Y19S1	Fri	04/10/2019	12:30-14:30	14	Southchurch	£166	• £133	• £67
4006Y19S2	Fri	28/02/2020	12:30-14:30	14	Southchurch	£166	• £133	• £67

New Taster Sessions – Inspired by the Sea

Dip your toe into the subject and experience the basic techniques while being inspired by your environment. This course is a taster of longer courses in the topic.



CODE	COURSE TITLE	DAY	DATE	TIME	WKS	CTR	PRICE		
2005Y19S4	Inspired by the sea – Creative Writing	Mon	09/09/2019	9:45-12:45	1	Sou	£34	• £27	• £14
2005Y19S7	Inspired by the sea – Printing	Mon	09/09/2019	19:00-21:00	1	Sou	£20	• £16	• £8
2005Y19S1	Inspired by the sea – Drawing	Tue	10/09/2019	9:30-12:30	1	Sou	£34	• £27	• £14
2005Y19S11	Inspired by the sea – German	Tue	10/09/2019	10:00-13:00	2	Sou	£50	• £40	• £20
2005Y19S6	Inspired by the sea – Photography	Tue	10/09/2019	12:45-15:45	1	Sou	£34	• £27	• £14
2005Y19S3	Inspired by the sea – Ceramics	Tue	10/09/2019	13:30-15:30	2	Sou	£39	• £31	• £16
2005Y19S8	Inspired by the sea – Italian	Wed	11/09/2019	10:00-13:00	2	Sou	£50	• £40	• £20
2005Y19S9	Inspired by the sea – Spanish	Wed	11/09/2019	12:00-15:00	2	Sou	£50	• £40	• £20
2005Y19S2	Inspired by the sea – Textiles	Thu	12/09/2019	9:45-12:45	1	Sou	£66	• £53	• £26
2005Y19S5	Inspired by the sea – Painting	Thu	12/09/2019	12:45-15:45	1	Sou	£34	• £27	• £14
2005Y19S10	Inspired by the sea – French	Fri	13/09/2019	13:00-16:00	2	Sou	£50	• £40	• £20



Arts and Crafts

Our arts and crafts courses will give you the opportunity to learn new skills and techniques in your area of interest, whilst pushing you to explore your creativity and develop your own individual style. The courses cover a broad suite of creative arts subjects including; kiln formed glass, drawing and painting, portraiture, sculpture, textiles and watercolours.

ART

Printmaking Beginners

Looking at the basics of printmaking you will explore mono prints, linocut, Collagraph and gain an understanding in each process, while drawing on a range of sources to inspire your work.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2006Y19S1	Tue	01/10/2019	12:45-14:45	10	Southchurch	£124 • £99 • £50
2006Y19S2	Tue	14/01/2020	12:45-14:45	10	Southchurch	£124 • £99 • £50

Printmaking Advanced

Looking at the basics of printmaking and developing your existing skills you will explore a range of design and printing techniques and gain an understanding in each process, while drawing on a range of sources to inspire your work.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2006Y19S3	Tue	21/04/2020	12:45-14:45	10	Southchurch	£124 • £99 • £50

Intro to Printing

In this short course we will look at mono, lino and screen printing. You will develop designs and use specific techniques to enable you to print onto both fabric and paper.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2008Y19S1	Sat	01/02/2020	09:30-11:30	5	Southchurch	£71 • £57 • £28
2008Y19S2	Sat	09/05/2020	09:30-11:30	5	Southchurch	£71 • £57 • £28

DRAWING & PAINTING

Still Life through History

It's not all bowls of fruit and vases of flowers. Using historical still life paintings as your starting point, you will explore specific art techniques and the varying ways of interpreting what you see before you. Creating pieces which reference the past.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2000Y19S1	Wed	02/10/2019	12:45-14:45	10	Southchurch	£124	• £99	• £50

Still Life Expressive

Produce a series of images based on the techniques of Expressionists, this will involve using a range of creative media to produce lively and intuitive pieces.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2000Y19S2	Wed	15/01/2020	12:45-14:45	10	Southchurch	£124	• £99	• £50

Still Life Abstraction

You will look at the change from drawing what you see to abstracting your inspiration, in order to create abstract pieces in a range of media.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2000Y19S3	Wed	22/04/2020	12:45-14:45	10	Southchurch	£124	• £99	• £50

Art & Text

Do you use writing in your art practice? Are you interested in writing about art? Do you want to work on an artist statement? Explore the many different ways writing & text can support your art practice & develop your work.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2001Y19S1	Wed	04/03/2020	19:30-21:30	5	Southchurch	£71	• £57	• £28
2001Y19S2	Tue	16/06/2020	12:45-14:45	5	Southchurch	£71	• £57	• £28

Surviving as an Artist

The art world can seem a scary place. Come and explore ways to navigate and carve who you are within it exploring; artistic identity, spaces to show, applying for funding, copyright, exhibitions, pay, DIY and getting feedback on work.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2004Y19S1	Tue	24/09/2019	13:00-15:00	5	Southchurch	£71	• £57	• £28
2004Y19S2	Wed	04/03/2020	19:30-21:30	5	Southchurch	£71	• £57	• £28

Painting & Drawing Workshop

Learn new skills or develop existing ones in an informal workshop environment. This course is designed for experienced learners or artists, to enable you to carry on developing your work during the long summer break. Students should bring with them general art materials of the learner's choice.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2095Y19S	Fri	02/08/2019	10:00-13:00	4	Southchurch	£108	• £86	• £43

Drawing & Painting Improvers Workshop

Develop your artistic skills, learn new styles and techniques and exchange ideas with like-minded people, all in an informal workshop environment. All drawing and painting media are welcome, and these workshops are designed for learners who may have completed an art course and wish to develop their work further.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2100Y19B1	Mon	30/09/2019	9:45-11:45	14	Belfairs	£166	• £133	• £67
2100Y19B2	Mon	24/02/2020	9:45-11:45	14	Belfairs	£166	• £133	• £67
2100Y19S1	Thu	03/10/2019	12:45-15:45	10	Southchurch	£177	• £142	• £71
2100Y19S2	Thu	16/01/2020	12:45-15:45	10	Southchurch	£177	• £142	• £71
2100Y19S3	Thu	23/04/2020	12:45-15:45	10	Southchurch	£177	• £142	• £71

Drawing Beginners

This is an opportunity to learn the rudiments of drawing: materials, techniques and how to improve your drawing skills. You will find this specially constructed course a very good grounding for your future progress.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2101Y19B1	Wed	25/09/2019	09:45-11:45	10	Belfairs	£121	• £97	• £48

• Aged over 65 • Benefit Rate

Drawing Coloured Pencil Beginners

Produce vibrant, detailed coloured pencil drawings from still life and photographs (birds and animals). Basic step by step techniques taught include layering, burnishing and careful observation. Beginners and more experienced learners are welcome.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2101Y19B2	Wed	15/01/2020	09:45-11:45	10	Belfairs	£121 • £97 • £48

Using Soft Pastels Beginners

Produce vibrant, detailed drawings using soft pastels. Basic step by step techniques taught include layering, burnishing and careful observation. Beginners and more experienced learners are welcome.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2101Y19S3	Wed	22/04/2020	09:45-11:45	10	Belfairs	£121 • £97 • £48

Drawing

Looking at the basics of drawing we will a range of materials and drawing styles to enable you to really get to grips with the art of representational drawing.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2102Y19B1	Tue	24/09/2019	09:45-11:45	10	Belfairs	£124 • £99 • £50

Drawing & Illustration Beginners

Using basic drawing and painting skills we will look at how to represent ideas and use illustrations to enhance text.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2102Y19B2	Tue	14/01/2020	09:45-11:45	10	Belfairs	£124 • £99 • £50

Drawing & Painting - Entering Abstraction

This course will look at the origins of abstract art how to approach creating abstract paintings. You will be inspired by past artist and explore the use of colour and a range of painting techniques which will help you create expressive intuitive paintings.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2102Y19B3	Tue	21/04/2020	09:45-11:45	10	Belfairs	£124 • £99 • £50

Experimental Drawing

Interested in loosening up your drawing style and exploring the possibility of making marks that express emotions or movement. You will refer to the work of other artists and experiment with line, tone and observation.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2104Y19S1	Sat	09/11/2019	9:30-12:30	1	Southchurch	£34 • £27 • £14

Drawing from Imagination

Using other art movements as your starting point you will look at how to translate what is in your head onto paper. Through drawing exercises and referencing influences such as symbolism and narrative you will explore the vast range of possibilities available to you.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2104Y19S2	Sat	07/03/2020	12:45-15:45	1	Southchurch	£34 • £27 • £14

Learn How To Draw & Paint

Always wanted to let out the inner artist? Don't think you can draw a straight line? This course for absolute beginners is designed to introduce you to the basics of drawing and help develop the artist within you.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2105Y19S1	Mon	30/09/2019	12:45-15.45	10	Southchurch	£177 • £142 • £71
2105Y19S2	Mon	13/01/2020	12:45-15.45	10	Southchurch	£177 • £142 • £71
2105Y19S3	Mon	20/04/2020	12:45-15.45	10	Southchurch	£177 • £142 • £71

Expressive Drawing

Drawing is the first thing we do as children, so why do we often lose our expressive spirit as we become adults? Rediscover your playful drawing practice and discover new ways to experiment with the medium to create experimental, kinetic marks looking at contemporary and historical artists who have done the same.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2106Y19S1	Tue	01/10/2019	09:45-11:45	10	Southchurch	£124 • £99 • £50

Find Your Creativity

Don't feel you are creative or got a creative block? This is normal but still frustrating. Explore some methods and processes used by artists and writers to unblock your creative flow and get creative again. Take these tools away with you to use in your own life.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2107Y19S1	Tue	14/01/2020	09:45-11:45	10	Southchurch	£124	• £99	• £50

Drawing Improvers

Suitable for those who have already completed a beginner's drawing class. In an informal workshop style environment, drawing skills will be developed further across a range of subject matter and drawing media.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2111Y19S1	Thu	03/10/2019	09:45-11:45	14	Southchurch	£166	• £133	• £67
2111Y19S2	Thu	27/02/2020	09:45-11:45	14	Southchurch	£166	• £133	• £67

Drawing the Absolute Basics

Want to start at the beginning? This course will explore the fundamental principle of drawing and introduce you to a range of new skills.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2112Y19S1	Fri	04/10/2019	12:45-14:45	10	Southchurch	£124	• £99	• £50

Drawing Tone & Shade

Bring energy, life and form to your drawing through the exploration of tone. You will develop ways of depicting light, dark and adding form and volume to your drawings.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2112Y19S2	Fri	17/01/2020	12:45-14:45	10	Southchurch	£124	• £99	• £50

Drawing Pastels & Coloured Pencils

Working across a range of subjects, you will explore colour by developing techniques in a variety of colour based drawing media.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2112Y19S3	Fri	24/04/2020	12:45-14:45	10	Southchurch	£124	• £99	• £50

Life Drawing Beginners

Working from direct observation of a life model, you will explore the basic principles of drawing the human figure. Emphasis will be on scale, proportion and looking in depth at the drawing techniques using a range of media.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2200Y19S1	Tue	01/10/2019	19:30-21:30	10	Southchurch	£144	• £115	• £58
2201Y19S1	Mon	30/09/2019	09:45-11:45	14	Southchurch	£194	• £156	• £78
2201Y19S2	Mon	24/02/2020	09:45-11:45	14	Southchurch	£194	• £156	• £78

Life Drawing & Painting Improvers

Working from direct observation of a life model, you will explore and develop your skills of drawing the human figure. Emphasis will be on scale, proportion and looking in depth at the drawing techniques using a range of media.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2200Y19S2	Tue	14/01/2020	19:30-21:30	10	Southchurch	£144	• £115	• £58

Life Drawing Experimental

Looking at the use of line and form within life drawing and pushing some of the boundaries, you will explore the use of a range of media and experiment with effects. Working from a life model to create expressive experimental images.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2202Y19S1	Wed	02/10/2019	09:45-11:45	10	Southchurch	£144	• £115	• £58

Life Drawing Creative Approach

Explore creating atmospheric life drawing with the use of props and costume to add interest and a narrative to your drawing, you will look at representation and abstraction and how these can be used as tools to extend your drawing and painting.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2202Y19S2	Wed	15/01/2020	9:45-11:45	10	Southchurch	£144	• £115	• £58

Life Drawing Props & Costume

Explore art history and produce a series of life drawings based on the techniques of modern masters. Each individual class will focus on a different artist. Drawing from scenes with props that echo the compositions in famous drawings and paintings; you will create work using pencil, paint markers, ink, pastels and mixed media

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2202Y19S3	Wed	22/04/2020	9:45-11:45	10	Southchurch	£144	• £115	• £58

Life Drawing

Working from direct observation of a life model, you will explore the fundamental principles of drawing the human figure. You will develop techniques and work in a variety of drawing media.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2203Y19S1	Sat	09/11/2019	10:00-12:00	5	Southchurch	£81	• £65	• £32

Anatomy in Life Drawing

Interested in getting the anatomy right within your life drawings, this short course will give you an introduction to the bones and muscle structures which lay beneath the skin and how this relates to your drawings.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2207Y19S1	Sat	16/11/2019	09:30-12:30	1	Southchurch	£34	• £27	• £14
2207Y19S2	Sat	23/05/2020	09:30-12:30	1	Southchurch	£34	• £27	• £14

Life Drawing Style of Hockney

You will produce a series of life drawings based on the techniques of this influential British artist.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2203Y19S3	Sat	25/04/2020	9:30-11:30	1	Southchurch	£20	• £16	• £8

Life Drawing Style of the Expressionists

Learn more about expressive approaches to life drawing, the exaggeration of forms and the important use of line.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2203Y19S4	Sat	19/10/2019	9:30-11:30	1	Southchurch	£20	• £16	• £8

Drawing Mixed Media Improvers

Across a range of subject matter from life drawing to landscape drawing, this course will encourage learners to mix various drawing media. You will have the opportunity to experiment and develop new skills.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2204Y19S1	Fri	04/10/2019	9:45-11:45	14	Southchurch	£166	• £133	• £67

Painting Mixed Media Improvers

You will be encouraged to experiment and explore the different use of media including pastel, acrylics, watercolour and inks. Create personal projects and set compositions from still life the figure and landscapes.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2204Y19S2	Fri	28/02/2020	9:45-11:45	14	Southchurch	£166	• £133	• £67

Painting Life Intermediate

You will work from both clothed and nude models, using drawing and a variety of painting media. As well as the basics, you will develop an awareness of scale, proportion and painting techniques. You will also be encouraged to explore ways of developing your creativity through the application of paint.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2205Y19S1	Tue	21/04/2020	19:30-21:30	10	Southchurch	£144	• £115	• £58

Figure Modelling from Life

Working from direct observation of a life model, you will explore and develop your skills of creating a the human figure in clay. Emphasis will be on scale, proportion and looking at the sculpting techniques.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2206Y19S1	Sat	12/10/2019	10:00-14:00	1	Southchurch	£39	• £31	• £16
2206Y19S2	Tue	05/11/2019	12:45-16:45	1	Southchurch	£39	• £31	• £16



Intro to Watercolour

Beginning with watercolour essentials – paper, brushes and paint – you will be taught brush techniques, how to create washes and preserve white and lift colour. Drawing for watercolour and basic colour theory will also be covered.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2210Y19B1	Tue	14/01/2020	12:45–14:45	10	Belfairs	£124 • £99 • £50

Watercolour Improvers

Developing watercolour essentials – paper, brushes and paint – you will be taught more advanced brush techniques, build on drawing and colour theory while creating washes, lifting colour and preserving white.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2210Y19B2	Tue	21/04/2020	12:45–14:45	10	Belfairs	£124 • £99 • £50

Painting Portraits Improvers

The human face is probably the most challenging subject matter in art. Employing a wide variety of techniques, styles and materials, you will produce a series of portraits. Beginners are welcome but some experience is preferable.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2300Y19S1	Wed	02/10/2019	15:45–17:45	14	Southchurch	£166 • £133 • £67

Painting Impressionism Improvers

The Impressionist Movement is one of the most important and enduringly popular periods in the history of painting. It gave us great artists such as Monet, Renoir, Degas and Cezanne. Through the study of their history and techniques, you will be encouraged to produce a series of paintings to increase your knowledge and enjoyment of Impressionist painting.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2300Y19S2	Wed	26/02/2020	15:45–17:45	14	Southchurch	£166 • £133 • £67

Painting Improvers

Develop your painting skills and learn new techniques in an informal workshop environment. Egg tempera, Acrylic, and watercolour will be covered. These workshops are designed for learners who may have completed an art course and wish to develop their work further.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2301Y19B1	Wed	25/09/2019	12:45–14:45	10	Belfairs	£124 • £99 • £50
2301Y19B2	Wed	15/01/2020	12:45–14:45	10	Belfairs	£124 • £99 • £50
2301Y19B3	Wed	22/04/2020	12:45–14:45	10	Belfairs	£124 • £99 • £50

Painting Landscape

Using a variety of painting media, you will explore techniques, go out sketching and explore the work of other landscape artists.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2302Y19B1	Mon	30/09/2019	13:00–15:00	14	Belfairs	£124 • £99 • £50

FLORISTRY AND HORTICULTURE

Flower Arranging Beginners

A flower arranging course for those with no or little experience which will introduce you to basic skills and engage your creativity.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
1710Y19B1	Wed	06/11/2019	9:30-12:30	6	Belfairs	£131 • £105 • £53
1711Y19B1	Tue	05/11/2019	18:30-21:30	6	Belfairs	£131 • £105 • £53

Flower Arranging Improvers

This course is for learners of all abilities. You will learn basic floristry techniques and skills in a fun environment. With each new design you will learn the principles and elements of design. No experience needed.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
1710Y19B2	Wed	15/01/2020	9:30-12:30	10	Belfairs	£207 • £166 • £83
1711Y19B2	Tue	14/01/2020	18:30-21:30	10	Belfairs	£207 • £166 • £83

GLASS

Experimental Kiln Formed Glass

Fusing slumping and casting – a course covering as many kiln formed glass techniques as possible using a number of experimental methods to create a package of glass skills that will develop the student's practical abilities and knowledge. Suitable for beginners and experienced students. Students to supply 2 pieces of green house glass at the start of each course 30cm x 30cm x 2 pieces.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2500Y19S1	Tue	01/10/2019	09:45-11:45	10	Southchurch	£144 • £115 • £58

Contemporary & Traditional Stained Glass

Copper foil and lead light techniques – Developing designing and practical glass skills to be able to construct glass designs and panels using two main techniques. Traditional painting methods will also be incorporated into these glass construction designs. Students to supply 2 pieces of green house glass at the start of each course 30cm x 30cm x 2 pieces.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2500Y19S2	Tue	14/01/2020	09:45-11:45	10	Southchurch	£144 • £115 • £58

Combine Traditional & Contemporary Glass

Kiln formed glass and stained glass together – an interesting combination of glass techniques by putting together different glass ideas and to create some unique designs. Producing modern styles with texture, colour, 3D effects and perspective with the glass. Students to supply 2 pieces of green house glass at the start of each course 30cm x 30cm x 2 pieces.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2500Y19S3	Tue	21/04/2020	09:45-11:45	10	Southchurch	£144 • £115 • £58

Principle Fused & Slump Glass Technique

The course will cover many basic practical kiln-formed techniques and methods to allow the students to experiment with glass and to produce a number of exciting kiln fired pieces.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2501Y19S1	Tue	01/10/2019	19:30-21:30	14	Southchurch	£194 • £156 • £78
2501Y19S2	Tue	25/02/2020	19:30-21:30	14	Southchurch	£194 • £156 • £78

Fused Glass Beginners

The course will cover many basic practical kiln-formed techniques and methods to allow the students to experiment with glass and to produce a number of exciting kiln fired pieces.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2502Y19S1	Tue	14/01/2020	09:45-11:45	10	Southchurch	£194 • £156 • £78

Fused Glass Improvers

The course will develop basic practical kiln-formed techniques and methods, students will develop areas of interest and experiment with glass and to produce a number of individual pieces.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2502Y19S2	Tue	21/04/2020	09:45-11:45	10	Southchurch	£194 • £156 • £78



POTTERY

Sculpture & Pottery Improvers Workshop

Learn sculptural techniques in clay such as using and making armatures, develop hand building techniques, projects and ideas. You will look into contemporary ceramicists and sculptors for inspiration, work with a variety of clays glazes and be encouraged to experiment with form and design. This course is suitable for learners with some basic knowledge in clay.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2400Y19S1	Mon	30/09/2019	9:45-12:45	10	Southchurch	£207 • £189 • £95

Sculpture & Pottery Advanced Workshop

This course is designed to inspire you progress with your clay project ideas and sculptural/handbuilding techniques. We look into more depth using challenging and experimental processes. Allowing you to gain more knowledge in glazes that complement and enhance form.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2400Y19S2	Mon	13/01/2020	9:45-12:45	10	Southchurch	£207 • £189 • £95
2400Y19S3	Mon	20/04/2020	9:45-12:45	10	Southchurch	£207 • £189 • £95

Pottery Beginners

This course is suitable for beginners who would like to try their hand at a really fun craft! Make something for your home, friends or family. On this course you will learn the basic pottery techniques that are used in most methods of making - slabbing, pinching, coiling and throwing.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2401Y19S1	Mon	30/09/2019	19:30-21:30	14	Southchurch	£194 • £156 • £78

Handbuilding & Throwing Beginners

An introduction to handbuilding techniques such as coiling, pinch pots and slab building, plus throwing on the potter's wheel. You will gain an understanding of the process of 'clay to finished pot' and be able to decorate your own creations.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2401Y19S2	Mon	24/02/2020	19:30-21:30	14	Southchurch	£194 • £156 • £78
2402Y19S1	Thu	03/10/2019	9:45-11:45	14	Southchurch	£194 • £156 • £78
2402Y19S2	Thu	27/02/2020	9:45-11:45	14	Southchurch	£194 • £156 • £78

Printing into Clay Improvers

You will be shown a wide and diverse approach of combining printmaking and ceramics. We will explore a variety of techniques from Mono Printing to intaglio printing, which will then be incorporate in your own work. We will be looking at practicing makers and how they use print to help inform and inspire your own work.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2403Y19S1	Tue	14/01/2020	19:30-21:30	10	Southchurch	£144	• £115	• £58

Printing into Clay Advanced

You will develop your skills in combining printmaking and ceramics. We will explore a variety of techniques from screen Printing to laser printing, which will then be incorporate in your own projects. We will be looking at practicing makers and how they use print to help inform and inspire your own work.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2403Y19S2	Tue	21/04/2020	19:30-21:30	10	Southchurch	£144	• £115	• £58

Handbuilding & Throwing Beginners

Get creative with the basic pottery hand building techniques – coiling, pinch pots and slab building. Learn from the beginning how to throw a pot on the potter's wheel and glaze your creations using a variety of coloured slips and glazes. This course is designed to enable students with a range of abilities to achieve at their own pace.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2404Y19S1	Wed	02/10/2019	19:30-21:30	14	Southchurch	£194	• £156	• £78

Handbuilding & Throwing Improvers

Get creative with the basic pottery hand building techniques – coiling, pinch pots and slab building. Learn how to throw a pot on the potter's wheel and glaze your creations using a variety of coloured slips and glazes. This course is designed to enable students with a range of abilities to achieve at their own pace.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2404Y19S2	Wed	26/02/2020	19:30-21:30	14	Southchurch	£194	• £156	• £78

Masterclass – Small Class Throwing

This small class will be tailored around 4 students, and will on using the wheel to throw and create in clay. This course is designed to give specific advice to the individual who wishes to perfect a skill or have a go for the first time.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2405Y19S2	Sat	15/02/2020	10:00-14:00	1	Southchurch	£50		
2405Y19S3	Sat	23/05/2020	10:00-14:00	1	Southchurch	£50		

Pottery Improvers

This course is suitable for beginners who would like to try their hand at a really fun craft! Make something for your home, friends or family. On this course you will learn the basic pottery techniques that are used in most methods of making – slabbing, pinching, coiling and throwing.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2406Y19S1	Sat	20/06/2020	9:30-12.30	3	Southchurch	£81	• £65	• £32

Turning Drawing into Sculpture

Do you want to turn your drawings into 3D? Discover the many different ways this can be done, exploring how plaster, papier mache and found materials are used in 20th century and contemporary art practice to create sculpture. Learn about some artists on the way.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2007Y19S1	Wed	16/10/2019	19:30-21:30	10	Southchurch	£124	• £99	• £50

Mosaics for Beginners

This short course will allow you to understand the basics of mosaics.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2002Y19S1	Thu	16/01/2020	9:45-11.45	5	Southchurch	£81	• £65	• £32



TEXTILES

Clothesmaking Entry

This course is suitable for learner with experience of using a sewing machine. The course will cover sewing skills such as adding zips, collars and making button holes seams and garment finishes. You will create a pattern for a simple skirt and learn how to follow it. You will be advised on fabric and trimmings and how to recycle vintage fabric and garments. Do not buy anything before the first class.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2600Y19S1	Mon	30/9/2019	9:45-12:45	10	Southchurch	£207	• £189	• £95

Clothesmaking Beginners

This course is for students that have experience using a sewing machine, and wish to do more pattern cutting and designing. You will complete your own projects incorporating techniques that are more advanced and more challenging patterns such as coats, costumes, or vintage styles.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2600Y19S2	Mon	13/01/2020	9:45-12:45	10	Southchurch	£207	• £189	• £95

Clothesmaking Improvers

This course is for students that have experience using a sewing machine, and wish to do more pattern cutting and designing. You will complete your own projects incorporating techniques that are more advanced and more challenging patterns such as coats, costumes, or vintage styles.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2600Y19S3	Mon	20/04/2020	9:45-12:45	10	Southchurch	£207	• £189	• £95

Sewing Machine Skills Entry

This course is for beginners you will learn to use the various functions on a sewing machine. You will make a cushion or bag and learn how to put in a zip. After this course you may wish to progress onto a clothes making course.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2601Y19S1	Sat	05/10/2019	10:00-12:00	10	Southchurch	£144	• £115	• £58
2601Y19S2	Sat	18/01/2020	10:00-12:00	10	Southchurch	£144	• £115	• £58

Sewing Machine Sewing Skills

Learn how to use the sewing machine and the overlocker, explore the various functions and types of feet for the machine. Create individual projects making cushions, simple garments or children's clothes. This course is suitable for those with some experience or a confident beginner.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2601Y19S3	Sat	06/06/2020	10:00-12:00	10	Southchurch	£144	• £115	• £58

Sewing

The sewing course will allow beginners to learn the basics of using a sewing machine but will also give those with some experience that want to make clothes or personal projects guidance around specific techniques, designing and pattern cutting.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2603Y19S1	Wed	02/10/2019	19:30-21:30	10	Southchurch	£144	• £115	• £58
2603Y19S2	Wed	15/01/2020	19:30-21:30	10	Southchurch	£144	• £115	• £58

Textiles

Using a variety of dye, print and stitch techniques you will explore the wonderful results you can achieve using textiles as a creative medium.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2602Y19S1	Thu	03/10/2019	9:45-11:45	10	Southchurch	£144	• £115	• £58

Feltmaking - An Introduction

This short course will give you an introduction to needle felting, where fibres are used to create 3d models and experimental surfaces.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2602Y19S2	Thu	16/01/2020	9:45-11:45	5	Southchurch	£81	• £65	• £32

Needle Craft - An Introduction

Would you like to learn and explore different textile based crafts? On our 10 week course we will be looking at embroidery, knitting and crochet as well as macramé and weaving. You will create some small items giving you a good taste of these skills.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2602Y19S3	Thu	23/04/2020	9:45-11:45	10	Southchurch	£124	• £99	• £50

Intro Pattern Cutting & Simple Tailoring

Explore the basic steps of pattern cutting, make blocks and tailor a simple garment.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2604Y19B1	Tue	24/09/2019	9:45-11:45	10	Belfairs	£144	• £115	• £58

Pattern Cutting & Simple Tailoring

Develop your skills in pattern cutting and the basic techniques of tailoring.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2604Y19B2	Tue	14/01/2020	9:45-11:45	10	Belfairs	£144	• £115	• £58

Tailoring & Pattern Cutting

Build on your tailoring to create personalised coats and jackets that fit and start to design your own patterns.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2604Y19B3	Tue	21/04/2020	9:45-11:45	10	Belfairs	£144	• £115	• £58

Learn to Crochet

If you had ever wanted to learn to crochet come to this informal relaxed course, you will learn the basics and with practise gain the skills to make small items.


CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2605Y19S1	Sat	28/09/2019	10:00-12:00	5	Southchurch	£71	• £57	• £28
2605Y19S2	Sat	07/03/2020	10:00-12:00	5	Southchurch	£71	• £57	• £28

JEWELLERY MAKING

Intro to Jewellery Making

Intro to silver jewellery is a great introduction to making sterling silver jewellery. You will incorporate some traditional jewellery techniques to findings and gemstones to create your own jewellery design to a professional standard. This class is a fun and intensive day open to anyone and suitable for absolute beginners.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2610Y19S1	Thu	26/09/2019	12:45-14:45	5	Southchurch	£81	• £65	• £32
2610Y19S2	Thu	27/02/2020	12:45-14:45	5	Southchurch	£81	• £65	• £32



‘Coming to Southend Adult Community College has been a life saver for me – doing art again has helped me get stronger and manage the challenges that I have had in life.’

Anne
Art – Community Learning

Cake Decorating and Sugar Craft

If you have a passion for baking and a steady hand, you can learn to decorate cakes like a professional in no time. Even if you already know several decorating techniques there are countless other methods to learn. New materials and equipment for cake decorating are created every year, so even a skilled cake decorator can learn new skills.

Sugar Modelling Beginners

Ever wanted to decorate a themed cake for a special occasion? Using simple techniques come and be inspired and instructed how to model people, cartoon characters and animals.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
1801Y19S1	Mon	30/09/2019	12:45-14:45	14	Southchurch	£166	• £133	• £67

Sugar Modelling Improvers

In this course you will learn how to model sugarcraft figures and objects to decorate wedding, birthday and other cakes for special occasions. Using simple techniques, come and be inspired.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
1801Y19S2	Mon	24/02/2020	12:45-14:45	14	Southchurch	£166	• £133	• £67

Cake Decorating Beginners

This course is designed for anyone with little or no experience of cake decorating. If you just want to have a go, see if its for you. You will learn some basic techniques to produce simple but effective cakes for all your family and friends.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
1802Y19S1	Tue	01/10/2019	19:30-21:30	14	Southchurch	£194	• £156	• £78
1802Y19S3	Tue	01/10/2019	12:45-14:45	14	Southchurch	£194	• £156	• £78

Cake Decorating Improvers

This course is for anyone with some experience and has completed a first steps course, or is just really keen to learn and extend their skills! You will be shown more ideas using various kinds of sugar to create cakes and models to wow your friends and family.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
1802Y19S2	Tue	25/02/2020	19:30-21:30	14	Southchurch	£194	• £156	• £78
1802Y19S4	Tue	25/02/2020	12:45-14:45	14	Southchurch	£194	• £156	• £78

Masterclass - Christmas Cake

In this fun masterclass, both novices and experienced cake crafters, will be modelling various festive creations from modelling paste and sugar.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
1803Y19S1	Sat	16/11/2019	10:00-13:00	2	Southchurch	£56	• £45	• £22

Creative Writing

Would you like to express yourself through writing? Want to tell your story or explore your thoughts? Would you like to leave your legacy? There is no time like the present to get writing, you will be amazed by the new found energy, enthusiasm and interest you will gain.

Creative Writing Beginners

If you have always wanted to write but need some help to get started, this course is for you. In a supportive environment your tutor will help you find your writer's voice and will guide you towards producing either an autobiographical piece or a short story.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2802Y19S1	Tue	01/10/2019	9:30-11:30	14	Southchurch	£166	• £133	• £67
2803Y19S1	Wed	02/10/2019	12:30-14:30	14	Southchurch	£166	• £133	• £67
2804Y19S2	Fri	28/02/2020	11:00-13:00	14	Southchurch	£166	• £133	• £67

Creative Writing Improvers

Already writing and need some feedback? Gain confidence in what works and what doesn't in this creative writing course. Ideally you should have already completed the beginner's course.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2802Y19S2	Tue	25/02/2020	9:30-11:30	14	Southchurch	£166	• £133	• £67
2803Y19S2	Wed	26/02/2020	12:30-14:30	14	Southchurch	£166	• £133	• £67
2804Y19S1	Fri	04/10/2019	11:00-13:00	14	Southchurch	£166	• £133	• £67

Autobiographical Writing

Life writing can be a wonderful legacy for loved ones, as well as being therapeutic for the writer. But it's not as easy as it looks! This 14 week course will look at how to get started, finding your 'voice', writing about time and place, creating dialogue, and you'll participate in lots of exercises to help you write. Whether you're writing for pleasure or with the aim to get published, this course offers a friendly space to explore your unique experience of life.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2805Y19S1	Thu	03/10/2019	9:45-11:45	10	Southchurch	£124	• £99	• £50
2805Y19S2	Thu	16/01/2020	9:45-11:45	10	Southchurch	£124	• £99	• £50

Self Publishing Workshop

Gone are the days when writers had to desperately wait for an agent before getting published – you can now take your publishing destiny into your own hands and do it yourself! But it can be confusing to know how to navigate the world of self-publication, so this short course will equip you with an understanding of the options available and the steps you can take to get your work noticed by a wider audience. It may be helpful if you are already writing or have written a book, but new writers are also welcome.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2806Y19S1	Sat	05/10/2019	9:45-12:45	1	Southchurch	£34	• £27	• £14
2806Y19S2	Sat	29/02/2020	9:45-12:45	1	Southchurch	£34	• £27	• £14

Writing for the Screen

Have a story idea which you'd love to see on the screen, but don't know where to start? This 10 week introduction course will equip you with most of the basic skills to get that screenplay onto paper! You'll learn about story theory, character, plot, and structure, as well as scene writing and pitching. There's never been a better time to write for the screen – so come and learn how to write your story visually, and walk away ready to write that all important first draft.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2807Y19B1	Tue	01/10/2019	18:30-20:30	14	Belfairs	£166	• £133	• £67

Writing for the Screen Improvers

Have a story idea which you'd love to see on the screen, but don't know where to start? This 10 week introduction course will equip you with most of the basic skills to get that screenplay onto paper! You'll learn about story theory, character, plot, and structure, as well as scene writing and pitching. There's never been a better time to write for the screen – so come and learn how to write your story visually, and walk away ready to write that all important first draft.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2807Y19B2	Tue	25/02/2020	18:30-20:30	14	Belfairs	£166	• £133	• £67

Writing for Blogs

Bloggging is a brilliant way to get yourself noticed out there in the online world, especially if you have a business to promote. But it can be hard to create regular, interesting content. Whether you blog for pleasure or for business, this course will give you confidence to become blog positive! You'll learn what makes a great blog, how to write with SEO in mind, as well as common mistakes to avoid. You'll also get feedback on your articles and ideas from your fellow bloggers, and leave with a 3 month content plan.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
2807Y19S1	Mon	04/11/2019	18:30-20:30	6	Southchurch	£82	• £65	• £33
2807Y19S2	Mon	13/01/2020	18:30-20:30	6	Southchurch	£82	• £65	• £33



Languages and Communication Skills

Whether learning for personal development, to support your children's study or to enhance your employability we offer a wide variety of languages courses.

Fully qualified, highly skilled and supportive tutors will make your learning experience relaxed, enjoyable and rewarding. Cultural awareness and general knowledge of the countries where the language is spoken is embedded in all our courses.

Our languages programme is well structured around a framework of competencies designed to allow you to build your skills and fluency as you move up the progression ladder.

It can take time to complete the competencies of each level. However, you don't have to start at the beginning if your ability is higher.

All courses are 30 weeks long and are divided in three terms over the academic year. You will build your skills and progress through the terms. If you have previous knowledge it is fine to join the group in term 2 or term 3.

We've made it simple to find out what level you are. Simply use the progression chart or our **self-assessment test online** at **www.southend-adult.ac.uk** or you can enquire at reception to find out the next step in your learning.

If you have a particular interest in a language which we are not currently offering and there is sufficient demand (eight or more learners) we will seek to provide a course in the language requested. Please contact **generalenquiries@southend-adult.ac.uk**

Language levels and referral to courses

				"Y6 Maintenance/ Discussion"
			Y5 Advanced conversation	Y5 Advanced conversation
		Y4 Developers	Y4 Developers	Level C
	Y3 Intermediate	Y3 Intermediate	Level B2	You are close to a native speaker level.
Y2 Improvers	Y2 Improvers	Level B1	You can understand general texts of all subjects.	You can easily understand all types of speech and text.
Y1 Beginners	Level A2	You can understand the main points of text or speech on familiar matters.	You can speak and write fluently and clearly.	You can talk and write about most subjects.
Level A1	You can understand spoken and written text about familiar matters	You can get by in most communicative situations.	You know the grammar and have a wide vocabulary.	You have a profound knowledge of grammar.
You are starting a new language of you know just some words or phrases	You can take part in simple conversations	Your basic grammar is nearly faultless	You can be active in all social situations.	
You understand some words, short sentences and questions.	Your spoken language has a foreign sound to it and pronunciation is difficult.	Your pronunciation is quite good and you have a relatively wide vocabulary.		
You can tell something about yourself or your family	Your grammar is not very good but you know the basics.			
It is very difficult to find the right words and say the words correctly				

Foreign Languages

FRENCH

French for an Active Brain

On this course you will learn topics such as: shopping, using transport, tourist information, dining out. You will be able to ask and answer basic questions about home and leisure activities. At the end of this course you will be able to interact in a simple way provided the other person talks slowly and clearly and is prepared to help. No previous knowledge required.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3000Y19B1	Tue	05/11/2019	12:30-14:30	5	Belfairs	£71	• £57	• £28

French for an Active Brain Next Steps

Whether you are planning to embark on a journey to learn a new language, want to try if this is the language for you or just want to pick up enough to make your travels more enjoyable, start your journey with this beginner-friendly course.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3000Y19B2	Tue	14/01/2020	12:30-14:30	5	Belfairs	£71	• £57	• £28

French First Steps

Whether you are planning to embark on a journey to learn a new language, want to try if this is the language for you or just want to pick up enough to make your travels more enjoyable, start your journey with this beginner-friendly course.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3000Y19S1	Fri	27/09/2019	12:45-14:45	5	Southchurch	£60	• £48	• £24

French Y1 Beginners 1

This course consists of three 10 week terms. You will learn topics such as: shopping, using transport, tourist information, dining out. You will be able to ask and answer basic questions about home and leisure activities. At the end of this course you will be able to interact in a simple way provided the other person talks slowly and clearly and is prepared to help. No previous knowledge required.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3001Y19B1	Tue	24/09/2019	9:45-11.45	10	Belfairs	£124	• £99	• £50
3001Y19B4	Thu	26/09/2019	9:45-11.45	10	Belfairs	£124	• £99	• £50
3001Y19S1	Fri	17/01/2020	12:45-14:45	10	Southchurch	£124	• £99	• £50

French Y1 Beginners 2

This course consists of three 10 week terms. You will learn topics such as: shopping, using transport, tourist information, dining out. You will be able to ask and answer basic questions about home and leisure activities. At the end of this course you will be able to interact in a simple way provided the other person talks slowly and clearly and is prepared to help. No previous knowledge required.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3001Y19B2	Tue	14/01/2020	9:45-11.45	10	Belfairs	£124	• £99	• £50
3001Y19B5	Thu	16/01/2020	9:45-11.45	10	Belfairs	£124	• £99	• £50
3001Y19S2	Fri	24/04/2020	12:45-14:45	10	Southchurch	£124	• £99	• £50

French Y1 Beginners 3

This course consists of three 10 week terms. You will learn topics such as: shopping, using transport, tourist information, dining out. You will be able to ask and answer basic questions about home and leisure activities. At the end of this course you will be able to interact in a simple way provided the other person talks slowly and clearly and is prepared to help. No previous knowledge required.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3001Y19B3	Tue	21/04/2020	9:45-11.45	10	Belfairs	£124	• £99	• £50
3001Y19B6	Thu	23/04/2020	9:45-11.45	10	Belfairs	£124	• £99	• £50

French Y2 Improvers 1

This course consists of three 10 week terms and is suitable for learners who have studied the language at least one year. You will build on the basics and develop your knowledge. You will learn how to talk about things in the past and in the future and how to introduce yourself or someone else, talk about weather and your daily routine, home, family, surroundings, etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3002Y19S1	Thu	03/10/2019	12:45-14:45	10	Southchurch	£124	• £99	• £50
3002Y19S4	Fri	04/10/2019	9:45-11.45	10	Southchurch	£124	• £99	• £50

French Y2 Improvers 2

This course consists of three 10 week terms and is suitable for learners who have studied the language at least one year. You will build on the basics and develop your knowledge. You will learn how to talk about things in the past and in the future and how to introduce yourself or someone else, talk about weather and your daily routine, home, family, surroundings, etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3002Y19S2	Thu	16/01/2020	12:45-14:45	10	Southchurch	£124	• £99	• £50
3002Y19S5	Fri	17/01/2020	9:45-11.45	10	Southchurch	£124	• £99	• £50

French Y2 Improvers 3

This course consists of three 10 week terms and is suitable for learners who have studied the language at least one year. You will build on the basics and develop your knowledge. You will learn how to talk about things in the past and in the future and how to introduce yourself or someone else, talk about weather and your daily routine, home, family, surroundings, etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3002Y19S3	Thu	23/04/2020	12:45-14:45	10	Southchurch	£124	• £99	• £50
3002Y19S6	Fri	24/04/2020	9:45-11.45	10	Southchurch	£124	• £99	• £50

French Y3 Intermediate 1

This course consists of three 10 week terms and is suitable for learners who have studied the language at least two years. You have started to use the present, past and future tenses and developed your conversations skills. You have developed your understanding of a moderate range of texts. Topics include for example travel round the country, hobbies etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3003Y19S1	Wed	02/10/2019	9:45-11.45	10	Southchurch	£124	• £99	• £50

French Y3 Intermediate 2

This course consists of three 10 week terms and is suitable for learners who have studied the language at least two years. You have started to use the present, past and future tenses and developed your conversations skills. You have developed your understanding of a moderate range of texts. Topics include for example travel round the country, hobbies etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3003Y19S2	Wed	15/01/2020	9:45-11.45	10	Southchurch	£124	• £99	• £50

French Y3 Intermediate 3

This course consists of three 10 week terms and is suitable for learners who have studied the language at least two years. You have started to use the present, past and future tenses and developed your conversations skills. You have developed your understanding of a moderate range of texts. Topics include for example travel round the country, hobbies etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3003Y19S3	Wed	22/04/2020	9:45-11.45	10	Southchurch	£124	• £99	• £50

French Y4 Developers 1

This course consists of three 10 week terms and is suitable for learners who have studied the language for three years. You will be expected to understand a wide range of texts, including various styles. You can develop your confidence and ability to express yourself freely and use the language effectively and fluently.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3004Y19S1	Thu	03/10/2019	9:30-11.30	10	Southchurch	£124	• £99	• £50

French Y4 Developers 2

This course consists of three 10 week terms and is suitable for learners who have studied the language for three years. You will be expected to understand a wide range of texts, including various styles. You can develop your confidence and ability to express yourself freely and use the language effectively and fluently.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3004Y19S2	Thu	16/01/2020	9:30-11.30	10	Southchurch	£124	• £99	• £50

French Y4 Developers 3

This course consists of three 10 week terms and is suitable for learners who have studied the language for three years. You will be expected to understand a wide range of texts, including various styles. You can develop your confidence and ability to express yourself freely and use the language effectively and fluently.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3004Y19S3	Thu	23/04/2020	9:30-11.30	10	Southchurch	£124 • £99 • £50

French Y5 Advanced Conversation 1

This course consists of three 10 week terms and is suitable for learners who have studied the language at least 3-4 years or have equivalent experience. You will work towards improving your language skills in everyday topics/current affairs using the imperative forms, adjectives and adverbs, and common phrases. You are expected to understand the main ideas of complex text on both concrete and abstract topics and are able to interact with a degree of fluency and spontaneity with native speakers.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3005Y19B1	Mon	23/09/2019	9:30-11.30	10	Belfairs	£124 • £99 • £50
3005Y19B4	Tue	24/09/2019	19:30-21:30	10	Belfairs	£124 • £99 • £50

French Y5 Advanced Conversation 2

This course consists of three 10 week terms and is suitable for learners who have studied the language at least 3-4 years or have equivalent experience. You will work towards improving your language skills in everyday topics/current affairs using the imperative forms, adjectives and adverbs, and common phrases. You are expected to understand the main ideas of complex text on both concrete and abstract topics and are able to interact with a degree of fluency and spontaneity with native speakers.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3005Y19B2	Mon	13/01/2020	9:30-11.30	10	Belfairs	£124 • £99 • £50
3005Y19B5	Tue	14/01/2020	19:30-21:30	10	Belfairs	£124 • £99 • £50

French Y5 Advanced Conversation 3

This course consists of three 10 week terms and is suitable for learners who have studied the language at least 3-4 years or have equivalent experience. You will work towards improving your language skills in everyday topics/current affairs using the imperative forms, adjectives and adverbs, and common phrases. You are expected to understand the main ideas of complex text on both concrete and abstract topics and are able to interact with a degree of fluency and spontaneity with native speakers.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3005Y19B3	Mon	20/04/2020	9:30-11.30	10	Belfairs	£124 • £99 • £50
3005Y19B6	Tue	21/04/2020	19:30-21:30	10	Belfairs	£124 • £99 • £50

French Y6 Dialogues 1

This is a course for anyone wishing to maintain their skills. As a learner, you will be involved in the design of the course content. Course is suitable for those who have finished their Y5 Advanced Conversation course or those with a relative command of the language. You can gain confidence in giving your opinion and understand other people's opinions; discuss topics such as current affairs, personal interests, films, literature, travel and culture.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3006Y19B1	Tue	24/09/2019	9:45-11:45	10	Belfairs	£178 • £142 • £71

French Y6 Dialogues 2

This is a course for anyone wishing to maintain their skills. As a learner, you will be involved in the design of the course content. Course is suitable for those who have finished their Y5 Advanced Conversation course or those with a relative command of the language. You can gain confidence in giving your opinion and understand other people's opinions; discuss topics such as current affairs, personal interests, films, literature, travel and culture.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3006Y19B2	Tue	14/01/2020	9:45-11:45	10	Belfairs	£178 • £142 • £71

French Y6 Dialogues 3

This is a course for anyone wishing to maintain their skills. As a learner, you will be involved in the design of the course content. Course is suitable for those who have finished their Y5 Advanced Conversation course or those with a relative command of the language. You can gain confidence in giving your opinion and understand other people's opinions; discuss topics such as current affairs, personal interests, films, literature, travel and culture.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3006Y19B3	Tue	21/04/2020	9:45-11:45	10	Belfairs	£178 • £142 • £71



SPANISH

Spanish First Steps

Whether you are planning to embark on a journey to learn a new language, want to try if this is the language for you or just want to pick up enough to make your travels more enjoyable, start your journey with this beginner-friendly course.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3010Y19S1	Tue	05/11/2019	12:45-14:45	5	Southchurch	£71	• £57	• £28
3010Y19S2	Thu	26/09/2019	12:45-14:45	5	Southchurch	£71	• £57	• £28

Spanish Y1 Beginners 1

This course consists of three 10 week terms. You will learn topics such as: shopping, using transport, tourist information, dining out. You will be able to ask and answer basic questions about home and leisure activities. At the end of this course you will be able to interact in a simple way provided the other person talks slowly and clearly and is prepared to help. No previous knowledge required.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3011Y19B1	Thu	26/09/2019	9:45-11:45	10	Belfairs	£124	• £99	• £50
3011Y19B4	Wed	25/09/2019	12:30-14:30	10	Belfairs	£124	• £99	• £50
3011Y19B7	Thu	26/09/2019	12:30-14:30	10	Belfairs	£124	• £99	• £50
3011Y19S1	Mon	30/09/2019	19:00-21:00	10	Southchurch	£124	• £99	• £50
3011Y19S4	Thu	26/09/2019	12:45-14:45	10	Southchurch	£124	• £99	• £50

Spanish Y1 Beginners 2

This course consists of three 10 week terms. You will learn topics such as: shopping, using transport, tourist information, dining out. You will be able to ask and answer basic questions about home and leisure activities. At the end of this course you will be able to interact in a simple way provided the other person talks slowly and clearly and is prepared to help. No previous knowledge required.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3011Y19B2	Thu	16/01/2020	9:45-11:45	10	Belfairs	£124 • £99 • £50
3011Y19B5	Wed	15/01/2020	12:30-14:30	10	Belfairs	£124 • £99 • £50
3011Y19B8	Thu	16/01/2020	12:30-14:30	10	Belfairs	£124 • £99 • £50
3011Y19S2	Mon	13/01/2020	19:00-21:00	10	Southchurch	£124 • £99 • £50
3011Y19S5	Thu	16/01/2020	12:45-14:45	10	Southchurch	£124 • £99 • £50
3016Y19B2	Tue	24/09/2019	12:30-14:30	10	Belfairs	£124 • £99 • £50

Spanish Y1 Beginners 3

This course consists of three 10 week terms. You will learn topics such as: shopping, using transport, tourist information, dining out. You will be able to ask and answer basic questions about home and leisure activities. At the end of this course you will be able to interact in a simple way provided the other person talks slowly and clearly and is prepared to help. No previous knowledge required.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3011Y19B3	Thu	23/04/2020	9:45-11:45	10	Belfairs	£124 • £99 • £50
3011Y19B6	Wed	22/04/2020	12:30-14:30	10	Belfairs	£124 • £99 • £50
3011Y19B9	Thu	23/04/2020	12:30-14:30	10	Belfairs	£124 • £99 • £50
3011Y19S3	Mon	20/04/2020	19:00-21:00	10	Southchurch	£124 • £99 • £50
3011Y19S6	Thu	23/04/2020	12:45-14:45	10	Southchurch	£124 • £99 • £50
3016Y19B3	Tue	14/01/2020	12:30-14:30	10	Belfairs	£124 • £99 • £50

Spanish Y2 Improvers 1

This course consists of three 10 week terms and is suitable for learners who have studied the language at least one year. You will build on the basics and develop your knowledge. You will learn how to talk about things in the past and in the future and how to introduce yourself or someone else, talk about weather and your daily routine, home, family, surroundings, etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3012Y19B1	Mon	23/09/2019	12:30-14:30	10	Belfairs	£124 • £99 • £50
3012Y19S1	Mon	30/09/2019	12:45-14:45	10	Southchurch	£124 • £99 • £50
3012Y19S4	Wed	02/10/2019	19:00-21:00	10	Southchurch	£124 • £99 • £50
3017Y19B1	Tue	21/04/2020	12:30-14:30	10	Belfairs	£124 • £99 • £50

Spanish Y2 Improvers 2

This course consists of three 10 week terms and is suitable for learners who have studied the language at least one year. You will build on the basics and develop your knowledge. You will learn how to talk about things in the past and in the future and how to introduce yourself or someone else, talk about weather and your daily routine, home, family, surroundings, etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3012Y19B2	Mon	13/01/2020	12:30-14:30	10	Belfairs	£124 • £99 • £50
3012Y19S2	Mon	13/01/2020	12:45-14:45	10	Southchurch	£124 • £99 • £50
3012Y19S5	Wed	15/01/2020	19:00-21:00	10	Southchurch	£124 • £99 • £50

Spanish Y2 Improvers 3

This course consists of three 10 week terms and is suitable for learners who have studied the language at least one year. You will build on the basics and develop your knowledge. You will learn how to talk about things in the past and in the future and how to introduce yourself or someone else, talk about weather and your daily routine, home, family, surroundings, etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3012Y19B3	Mon	20/04/2020	12:45-14:45	10	Belfairs	£124 • £99 • £50
3012Y19S3	Mon	20/04/2020	12:30-14:30	10	Southchurch	£124 • £99 • £50
3012Y19S6	Wed	22/04/2020	19:00-21:00	10	Southchurch	£124 • £99 • £50

Spanish Y3 Intermediate 1

This course consists of three 10 week terms and is suitable for learners who have studied the language at least two years. You have started to use the present, past and future tenses and developed your conversations skills. You have developed your understanding of a moderate range of texts. Topics include for example travel round the country, hobbies etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3013Y19B1	Tue	24/09/2019	9:45-11:45	10	Belfairs	£124 • £99 • £50
3013Y19S1	Tue	01/10/2019	19:00-21:00	10	Southchurch	£124 • £99 • £50
3013Y19S4	Wed	02/10/2019	9:45-11:45	10	Southchurch	£124 • £99 • £50

Spanish Y3 Intermediate 2

This course consists of three 10 week terms and is suitable for learners who have studied the language at least two years. You have started to use the present, past and future tenses and developed your conversations skills. You have developed your understanding of a moderate range of texts. Topics include for example travel round the country, hobbies etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3013Y19B2	Tue	14/01/2020	9:45-11:45	10	Belfairs	£124 • £99 • £50
3013Y19S2	Tue	14/01/2020	19:00-21:00	10	Southchurch	£124 • £99 • £50
3013Y19S5	Wed	15/01/2020	9:45-11:45	10	Southchurch	£124 • £99 • £50

Spanish Y3 Intermediate 3

This course consists of three 10 week terms and is suitable for learners who have studied the language at least two years. You have started to use the present, past and future tenses and developed your conversations skills. You have developed your understanding of a moderate range of texts. Topics include for example travel round the country, hobbies etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3013Y19B3	Tue	21/04/2020	9:45-11:45	10	Belfairs	£124 • £99 • £50
3013Y19S3	Tue	21/04/2020	19:00-21:00	10	Southchurch	£124 • £99 • £50
3013Y19S6	Wed	22/04/2020	9:45-11:45	10	Southchurch	£124 • £99 • £50

Spanish Y4 Developers 1

This course consists of three 10 week terms and is suitable for learners who have studied the language for three years. You will be expected to understand a wide range of texts, including various styles. You can develop your confidence and ability to express yourself freely and use the language effectively and fluently.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3014Y19S1	Mon	30/09/2019	9:45-11:45	10	Southchurch	£124 • £99 • £50

Spanish Y4 Developers 2

This course consists of three 10 week terms and is suitable for learners who have studied the language for three years. You will be expected to understand a wide range of texts, including various styles. You can develop your confidence and ability to express yourself freely and use the language effectively and fluently.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3014Y19S2	Mon	13/01/2020	9:45-11:45	10	Southchurch	£124 • £99 • £50

Spanish Y4 Developers 3

This course consists of three 10 week terms and is suitable for learners who have studied the language for three years. You will be expected to understand a wide range of texts, including various styles. You can develop your confidence and ability to express yourself freely and use the language effectively and fluently.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3014Y19S3	Mon	20/04/2020	9:45-11:45	10	Southchurch	£124 • £99 • £50

Spanish Y5 Advanced Conversation 1

This course consists of three 10 week terms and is suitable for learners who have studied the language at least 3-4 years or have equivalent experience. You will work towards improving your language skills in everyday topics/current affairs using the imperative forms, adjectives and adverbs, and common phrases. You are expected to understand the main ideas of complex text on both concrete and abstract topics and are able to interact with a degree of fluency and spontaneity with native speakers.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3015Y19B1	Mon	23/09/2019	9:30-11:30	10	Belfairs	£124 • £99 • £50

Spanish Y5 Advanced Conversation 2

This course consists of three 10 week terms and is suitable for learners who have studied the language at least 3-4 years or have equivalent experience. You will work towards improving your language skills in everyday topics/current affairs using the imperative forms, adjectives and adverbs, and common phrases. You are expected to understand the main ideas of complex text on both concrete and abstract topics and are able to interact with a degree of fluency and spontaneity with native speakers.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3015Y19B2	Mon	13/01/2020	9:30-11:30	10	Belfairs	£124	• £99	• £50

Spanish Y5 Advanced Conversation 3

This course consists of three 10 week terms and is suitable for learners who have studied the language at least 3-4 years or have equivalent experience. You will work towards improving your language skills in everyday topics/current affairs using the imperative forms, adjectives and adverbs, and common phrases. You are expected to understand the main ideas of complex text on both concrete and abstract topics and are able to interact with a degree of fluency and spontaneity with native speakers.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3015Y19B3	Mon	20/04/2020	9:30-11:30	10	Belfairs	£124	• £99	• £50

ITALIAN

Italian First Steps

Whether you are planning to embark on a journey to learn a new language, want to try if this is the language for you or just want to pick up enough to make your travels more enjoyable, start your journey with this beginner-friendly course.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3020Y19S1	Tue	01/10/2019	15:00-17:00	5	Southchurch	£71	• £57	• £28

Italian Y1 Beginners 1

This course consists of three 10 week terms. You will learn topics such as: shopping, using transport, tourist information, dining out. You will be able to ask and answer basic questions about home and leisure activities. At the end of this course you will be able to interact in a simple way provided the other person talks slowly and clearly and is prepared to help. No previous knowledge required.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3021Y19B1	Tue	24/09/2019	12:30-14:30	10	Belfairs	£124	• £99	• £50
3021Y19S1	Mon	30/09/2019	19:00-21:00	10	Southchurch	£124	• £99	• £50
3021Y19S4	Thu	03/10/2019	14:45-16:45	10	Southchurch	£124	• £99	• £50

Italian Y1 Beginners 2

This course consists of three 10 week terms. You will learn topics such as: shopping, using transport, tourist information, dining out. You will be able to ask and answer basic questions about home and leisure activities. At the end of this course you will be able to interact in a simple way provided the other person talks slowly and clearly and is prepared to help. No previous knowledge required.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3021Y19B2	Tue	14/01/2020	12:30-14:30	10	Belfairs	£124	• £99	• £50
3021Y19S2	Mon	13/01/2020	19:00-21:00	10	Southchurch	£124	• £99	• £50
3021Y19S5	Thu	16/01/2020	14:45-16:45	10	Southchurch	£124	• £99	• £50

Italian Y1 Beginners 3

This course consists of three 10 week terms. You will learn topics such as: shopping, using transport, tourist information, dining out. You will be able to ask and answer basic questions about home and leisure activities. At the end of this course you will be able to interact in a simple way provided the other person talks slowly and clearly and is prepared to help. No previous knowledge required.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3021Y19B3	Tue	21/04/2020	12:30-14:30	10	Belfairs	£124	• £99	• £50
3021Y19S3	Mon	20/04/2020	19:00-21:00	10	Southchurch	£124	• £99	• £50
3021Y19S6	Thu	23/04/2020	14:45-16:45	10	Southchurch	£124	• £99	• £50

Italian Y2 Improvers 1

This course consists of three 10 week terms and is suitable for learners who have studied the language at least one year. You will build on the basics and develop your knowledge. You will learn how to talk about things in the past and in the future and how to introduce yourself or someone else, talk about weather and your daily routine, home, family, surroundings, etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3022Y19S1	Mon	30/09/2019	19:00-21:00	10	Southchurch	£124	• £99	• £50

Italian Y2 Improvers 2

This course consists of three 10 week terms and is suitable for learners who have studied the language at least two years. You have started to use the present, past and future tenses and developed your conversations skills. You have developed your understanding of a moderate range of texts. Topics include for example travel round the country, hobbies etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3022Y19S2	Mon	13/01/2020	19:00-21:00	10	Southchurch	£124 • £99 • £50

Italian Y2 Improvers 3

This course consists of three 10 week terms and is suitable for learners who have studied the language at least one year. You will build on the basics and develop your knowledge. You will learn how to talk about things in the past and in the future and how to introduce yourself or someone else, talk about weather and your daily routine, home, family, surroundings, etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3022Y19S3	Mon	20/04/2020	19:00-21:00	10	Southchurch	£124 • £99 • £50

Italian Y3 Intermediate 1

This course consists of three 10 week terms and is suitable for learners who have studied the language at least two years. You have started to use the present, past and future tenses and developed your conversations skills. You have developed your understanding of a moderate range of texts. Topics include for example travel round the country, hobbies etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3023Y19S1	Fri	04/10/2019	9:45-11.45	10	Southchurch	£124 • £99 • £50

Italian Y3 Intermediate 2

This course consists of three 10 week terms and is suitable for learners who have studied the language at least two years. You have started to use the present, past and future tenses and developed your conversations skills. You have developed your understanding of a moderate range of texts. Topics include for example travel round the country, hobbies etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3023Y19S2	Fri	17/01/2020	9:45-11.45	10	Southchurch	£124 • £99 • £50

Italian Y3 Intermediate 3

This course consists of three 10 week terms and is suitable for learners who have studied the language at least two years. You have started to use the present, past and future tenses and developed your conversations skills. You have developed your understanding of a moderate range of texts. Topics include for example travel round the country, hobbies etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3023Y19S3	Fri	24/04/2020	9:45-11.45	10	Southchurch	£124 • £99 • £50

Italian Y5 Advanced Conversation 1

This course consists of three 10 week terms and is suitable for learners who have studied the language at least 3-4 years or have equivalent experience. You will work towards improving your language skills in everyday topics/current affairs using the imperative forms, adjectives and adverbs, and common phrases. You are expected to understand the main ideas of complex text on both concrete and abstract topics and are able to interact with a degree of fluency and spontaneity with native speakers.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3025Y19S1	Tue	01/10/2019	12:45-14:45	10	Southchurch	£124 • £99 • £50

Italian Y5 Advanced Conversation 2

This course consists of three 10 week terms and is suitable for learners who have studied the language at least 3-4 years or have equivalent experience. You will work towards improving your language skills in everyday topics/current affairs using the imperative forms, adjectives and adverbs, and common phrases. You are expected to understand the main ideas of complex text on both concrete and abstract topics and are able to interact with a degree of fluency and spontaneity with native speakers.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3025Y19S2	Tue	14/01/2020	12:45-14:45	10	Southchurch	£124 • £99 • £50

Italian Y5 Advanced Conversation 3

This course consists of three 10 week terms and is suitable for learners who have studied the language at least 3-4 years or have equivalent experience. You will work towards improving your language skills in everyday topics/current affairs using the imperative forms, adjectives and adverbs, and common phrases. You are expected to understand the main ideas of complex text on both concrete and abstract topics and are able to interact with a degree of fluency and spontaneity with native speakers.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3025Y19S3	Tue	21/04/2020	12:45-14:45	10	Southchurch	£124 • £99 • £50

GERMAN

German First Steps

Whether you are planning to embark on a journey to learn a new language, want to try if this is the language for you or just want to pick up enough to make your travels more enjoyable, start your journey with this beginner-friendly course.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3050Y19B1	Mon	04/11/2019	12:30-14:30	5	Belfairs	£71 • £57 • £28

German Y1 Beginners 1

This course consists of three 10 week terms. You will learn topics such as: shopping, using transport, tourist information, dining out. You will be able to ask and answer basic questions about home and leisure activities. At the end of this course you will be able to interact in a simple way provided the other person talks slowly and clearly and is prepared to help. No previous knowledge required.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3051Y19B1	Tue	24/09/2019	12:30-14:30	10	Belfairs	£124 • £99 • £50
3051Y19S1	Wed	02/10/2019	19:00-21:00	10	Southchurch	£124 • £99 • £50

German Y1 Beginners 2

This course consists of three 10 week terms. You will learn topics such as: shopping, using transport, tourist information, dining out. You will be able to ask and answer basic questions about home and leisure activities. At the end of this course you will be able to interact in a simple way provided the other person talks slowly and clearly and is prepared to help. No previous knowledge required.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3051Y19B2	Tue	14/01/2020	12:30-14:30	10	Belfairs	£124 • £99 • £50
3051Y19S2	Wed	15/01/2020	19:00-21:00	10	Southchurch	£124 • £99 • £50

German Y1 Beginners 3

This course consists of three 10 week terms. You will learn topics such as: shopping, using transport, tourist information, dining out. You will be able to ask and answer basic questions about home and leisure activities. At the end of this course you will be able to interact in a simple way provided the other person talks slowly and clearly and is prepared to help. No previous knowledge required.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3051Y19B3	Tue	21/04/2020	12:30-14:30	10	Belfairs	£124 • £99 • £50
3051Y19S3	Wed	22/04/2020	19:00-21:00	10	Southchurch	£124 • £99 • £50

German Y2 Improvers 1

This course consists of three 10 week terms and is suitable for learners who have studied the language at least one year. You will build on the basics and develop your knowledge. You will learn how to talk about things in the past and in the future and how to introduce yourself or someone else, talk about weather and your daily routine, home, family, surroundings, etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3052Y19S1	Mon	30/09/2019	19:00-21:00	10	Southchurch	£124 • £99 • £50

German Y2 Improvers 2

This course consists of three 10 week terms and is suitable for learners who have studied the language at least one year. You will build on the basics and develop your knowledge. You will learn how to talk about things in the past and in the future and how to introduce yourself or someone else, talk about weather and your daily routine, home, family, surroundings, etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3052Y19S2	Mon	13/01/2020	19:00-21:00	10	Southchurch	£124 • £99 • £50

German Y2 Improvers 3

This course consists of three 10 week terms and is suitable for learners who have studied the language at least one year. You will build on the basics and develop your knowledge. You will learn how to talk about things in the past and in the future and how to introduce yourself or someone else, talk about weather and your daily routine, home, family, surroundings, etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
3052Y19S3	Mon	20/04/2020	19:00-21:00	10	Southchurch	£124 • £99 • £50

RUSSIAN

Russian Y1 Beginners 1

This course consists of three 10 week terms. You will learn topics such as: shopping, using transport, tourist information, dining out. You will be able to ask and answer basic questions about home and leisure activities. At the end of this course you will be able to interact in a simple way provided the other person talks slowly and clearly and is prepared to help. No previous knowledge required.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3080Y19B1	Mon	23/09/2019	9:30-11:30	10	Belfairs	£124	• £99	• £50
3080Y19S1	Mon	30/09/2019	19:00-21:00	10	Southchurch	£124	• £99	• £50

Russian Y1 Beginners 2

This course consists of three 10 week terms. You will learn topics such as: shopping, using transport, tourist information, dining out. You will be able to ask and answer basic questions about home and leisure activities. At the end of this course you will be able to interact in a simple way provided the other person talks slowly and clearly and is prepared to help. No previous knowledge required.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3080Y19B2	Mon	13/01/2020	9:30-11:30	10	Belfairs	£124	• £99	• £50
3080Y19S2	Mon	13/01/2020	19:00-21:00	10	Southchurch	£124	• £99	• £50

Russian Y1 Beginners 3

This course consists of three 10 week terms. You will learn topics such as: shopping, using transport, tourist information, dining out. You will be able to ask and answer basic questions about home and leisure activities. At the end of this course you will be able to interact in a simple way provided the other person talks slowly and clearly and is prepared to help. No previous knowledge required.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3080Y19B3	Mon	20/04/2020	9:30-11:30	10	Belfairs	£124	• £99	• £50
3080Y19S3	Mon	20/04/2020	19:00-21:00	10	Southchurch	£124	• £99	• £50

MANDARIN

Mandarin First Steps

Whether you are planning to embark on a journey to learn a new language, want to try if this is the language for you or just want to pick up enough to make your travels more enjoyable, start your journey with this beginner-friendly course.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3070Y19S1	Wed	06/11/2019	9:45-11:45	5	Southchurch	£71	• £57	• £28

LATIN

Latin Y2 Improvers 1

This course consists of three 10 week terms and is suitable for learners who have studied the language at least one year. You will build on the basics and develop your knowledge. You will learn how to talk about things in the past and in the future and how to introduce yourself or someone else, talk about weather and your daily routine, home, family, surroundings, etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3061Y19S1	Tue	01/10/2019	19:00-21:00	10	Southchurch	£124	• £99	• £50

Latin Y2 Improvers 2

This course consists of three 10 week terms and is suitable for learners who have studied the language at least one year. You will build on the basics and develop your knowledge. You will learn how to talk about things in the past and in the future and how to introduce yourself or someone else, talk about weather and your daily routine, home, family, surroundings, etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3061Y19S2	Tue	14/01/2020	19:00-21:00	10	Southchurch	£124	• £99	• £50

Latin Y2 Improvers 3

This course consists of three 10 week terms and is suitable for learners who have studied the language at least one year. You will build on the basics and develop your knowledge. You will learn how to talk about things in the past and in the future and how to introduce yourself or someone else, talk about weather and your daily routine, home, family, surroundings, etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3061Y19S3	Tue	21/04/2020	19:00-21:00	10	Southchurch	£124	• £99	• £50

SIGN LANGUAGE

Introduction to British Sign Language

This course is ideal for those who wish to learn signing. It provides an introduction to communication with deaf people.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3030Y19S1	Wed	02/10/2019	19:30-21:30	5	Southchurch	£71	• £57	• £28

British Sign Language Beginners

This course is ideal for those who wish to learn signing. It provides an introduction to communication with deaf people.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3031Y19S1	Wed	22/01/2020	19:30-21:30	10	Southchurch	£124	• £99	• £50

British Sign Language Improvers

This course is ideal for those who wish to continue learning sign language.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3031Y19S2	Wed	22/04/2020	19:30-21:30	10	Southchurch	£124	• £99	• £50

MAKATON

Makaton Beginners Module 1 & 2

This is an introduction to Makaton, a communication programme that uses speech, signs and symbols to help those with learning or communications difficulties communicate. It's fun and interactive and you will be able to use your Makaton skills from week 1. Please note there will be an additional fee of £14 due at first lesson for a Makaton Manual.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3040Y19S1	Wed	25/09/2019	19:00-21:00	5	Southchurch	£71	• £57	• £28
3040Y19S2	Wed	06/11/2019	19:00-21:00	5	Southchurch	£71	• £57	• £28
3040Y19S3	Wed	15/01/2020	19:00-21:00	5	Southchurch	£71	• £57	• £28

Makaton Beginners Module 3 & 4

You should have completed Makaton Beginners 1 & 2 to enrol on 3 & 4 workshop. The course provides revision and further study of Makaton signs and symbols and application for everyday use. Please note: there will be an additional fee of £14 due at first lesson for a Makaton Manual.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
3040Y19S4	Wed	04/03/2020	19:00-21:00	5	Southchurch	£71	• £57	• £28



Be Active • Be Creative • Be Self-Aware

Ways 2 Wellbeing

Try something new in a non-pressured environment.

Ways 2 Wellbeing is a programme that offers a range of short courses and workshops to support wellbeing and good mental health.

For more information please visit the college's website or to Enrol call: 01702 445700 or email: Wellbeing@southend-adult.ac.uk



Health & Fitness

EXERCISE

Yoga

Improve your physical, mental and spiritual wellbeing through the practice of yoga.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
4100Y19S1	Wed	02/10/2019	9:30-10:45	14	Southchurch	£128	• £103	• £51
4100Y19S2	Wed	26/02/2020	9:30-10:45	14	Southchurch	£128	• £103	• £51

Gentle Movement for Healthy Living

This new course is suitable for older learners or those who prefer gentle movement. It will help tone muscles, improve balance, posture and mobility.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
4100Y19S3	Wed	02/10/2019	11:00-12:15	14	Southchurch	£128	• £103	• £51
4100Y19S4	Wed	26/02/2020	11:00-12:15	14	Southchurch	£128	• £103	• £51

Pilates

Pilates is an exercise for all ages. It's a way to destress and improve your level of flexibility and fitness. It develops strength and endurance, leading to good posture, a relaxed body and mind.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
4100Y19S5	Wed	02/10/2019	12:30-13:45	14	Southchurch	£128	• £103	• £51
4100Y19S6	Wed	26/02/2020	12:30-13:45	14	Southchurch	£128	• £103	• £51
4101Y19S1	Mon	30/09/2019	16:00-17:00	14	Southchurch	£106	• £85	• £42
4101Y19S2	Mon	24/02/2020	16:00-17:00	14	Southchurch	£106	• £85	• £42
4101Y19S3	Mon	30/09/2019	17:15-18:15	14	Southchurch	£106	• £85	• £42
4101Y19S4	Mon	24/02/2020	17:15-18:15	14	Southchurch	£106	• £85	• £42
4101Y19S7	Tue	01/10/2019	16:15-17:30	14	Southchurch	£128	• £103	• £51
4101Y19S8	Tue	25/02/2020	16:15-17:30	14	Southchurch	£128	• £103	• £51

Low Impact Class Beginners

This low impact class is designed to get you functionally fit. No matter your starting point, it will help you to gain the fitness you need to get the most out of life, benefiting your overall health, heart, lungs and joints.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
4101Y19S5	Tue	01/10/2019	15:00-16:00	14	Southchurch	£106	• £85	• £42

Low Impact Class Improvers

This low impact training will help you to increasing the ease of everyday life. Seated options available.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
4101Y19S6	Tue	25/02/2020	15:00-16:00	14	Southchurch	£106	• £85	• £42



Get Involved in Volunteering!

Join the volunteers at SACC!

The College has many fun and rewarding volunteering opportunities.

If you would like to:

- Help other people
- Make new friends
- Learn new skills
- Have some fun
- Gain work experience

Southend adult
community college

If you are interested or want more information, please contact Liz Aarons on: lizaarons@southend-adult.ac.uk or call: 01702 445700

The ability to use a computer and access the internet has become really important in almost every area of life. We all need digital skills and the ability to keep up with technology. Are you comfortable using a wide range of different electronic devices, from tablets to laptops and PCs? Whether it is to make an appointment, shop or pay your bills online, search for a job, or to keep in touch with friends and family, our short friendly courses will enable you to join the digital world.

For courses that lead to qualifications please go to page 64

COMPUTERS

Computing Beginners

Want to keep up with technology, but don't know where to start? Come along to this relaxed and friendly course and learn the basics - how to use the keyboard and mouse, create, save and print a document as well as having fun using the Internet. In 10 weeks you'll be amazed at your skills!

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
8000Y19S1	Fri	04/10/2019	9:45-11.45	10	Southchurch	£124	• £99	• £50
8000Y19S3	Wed	02/10/2019	9:45-11.45	10	Southchurch	£124	• £99	• £50
8001Y19S1	Mon	30/09/2019	13:00-15.00	10	Southchurch	£124	• £99	• £50
8002Y19S1	Thu	03/10/2019	13:00-15.00	10	Southchurch	£124	• £99	• £50

Computing Improvers

You should have more confidence in using a computer by now. On this stress-free course you will recap on previously attained skills whilst learning more about word processing including changing fonts and adding borders. On the Internet you will recap and learn more about using emails; learn about Internet shopping.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
8000Y19S2	Fri	17/01/2020	9:45-11.45	10	Southchurch	£124	• £99	• £50
8000Y19S4	Wed	15/01/2020	9:45-11.45	10	Southchurch	£124	• £99	• £50
8001Y19S2	Mon	13/01/2020	13:00-15.00	10	Southchurch	£124	• £99	• £50
8002Y19S2	Thu	16/01/2020	13:00-15.00	10	Southchurch	£124	• £99	• £50

Computing Advanced

You will now have excellent IT skills so this course is very student led. After a first week discussion a course will be created for you and could include Publisher, PowerPoint, Databases and Excel Spreadsheets and Word.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
8001Y19S3	Mon	20/04/2020	13:00-15.00	10	Southchurch	£124	• £99	• £50
8003Y19S1	Mon	30/09/2019	9:45-11.45	10	Southchurch	£124	• £99	• £50
8003Y19S2	Thu	03/10/2019	13:00-15.00	10	Southchurch	£124	• £99	• £50
8003Y19S3	Wed	22/04/2020	9:45-11.45	10	Southchurch	£124	• £99	• £50

Excel Spreadsheet Workshop

Learn how to create an Excel Spreadsheet and create charts from it. You will learn how to enter text, numbers, formulae, functions, formatting, manipulating, modifying and linking worksheets and more. Mouse and keyboard skills essential.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
8004Y19S3	Mon	13/01/2020	19:30-21:30	5	Southchurch	£71	• £57	• £28

Excel Spreadsheet Beginners

Learn how to create an Excel Spreadsheet and confidently enter text, numbers, sum formulae and use /*-+ operators, formatting, manipulating data. The Excel Interface the Quick Access Toolbar and the File Menu, the Home Tab, the Insert Tab, the Page Layout Tab. Editing your Workbook, Cell Formatting the Formulas Tab. Printing your Workbook Print Page Layout options modifying and linking worksheets and more. Mouse and keyboard skills essential. This course is perfect both for personal interest and show casing your employability skills.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
8004Y19S1	Mon	09/09/2019	19:30-21:30	7	Southchurch	£92	• £74	• £37
8004Y19S4	Tue	01/10/2019	12:45-14:45	10	Southchurch	£124	• £99	• £50

Excel Spreadsheet Improvers

You have learnt some basic skills and this course will allow you to consolidate your knowledge and learn new skills like: Flash Fill, Adding, Adjusting rows and columns. Using formulae (MIN MAX and AVERAGE) IF Working with Named Ranges Array Functions Formula Auditing Formulas with Absolute References. Managing Tables in Microsoft Excel Working with Records and Filters Advanced Filters. Creating charts Using Recommended and Standard Charts, Chart Elements Chart Tools – Design & Format. This course is perfect both for personal interest and show casing your employability skills.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
8004Y19S2	Mon	04/11/2019	19:30–21:30	5	Southchurch	£71	• £57	• £28
8004Y19S5	Tue	14/01/2020	12:45–14:45	10	Southchurch	£124	• £99	• £50

iPads An Intro

Learn how to get the best from your iPad, personalise with settings and make it secure. Learn about apps and how to find, download and use the built in Apps on your iPad. Discover how to surf the web, download music and videos and so much more. Sync to Wi-Fi and iTunes and connect with other devices.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
8005Y19S1	Thu	12/09/2019	9:45–11.45	5	Southchurch	£71	• £57	• £28
8005Y19S2	Thu	30/01/2020	9:45–11.45	5	Southchurch	£71	• £57	• £28

iPads Next Steps

You will now have good understanding of your iPad and its functions. This course will build on your knowledge and offer further skills.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
8006Y19S1	Thu	07/11/2019	9:45–11.45	5	Southchurch	£71	• £57	• £28
8006Y19S2	Thu	23/04/2020	9:45–11.45	5	Southchurch	£71	• £57	• £28

iPad – Got an iPad – What Can I Do?

Learn how to get the best from your iPad. Discover how to connect to the World Wide Web and to your family and friends using your iPad.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
8007Y19S1	Thu	16/01/2020	9:45–11.45	2	Southchurch	£18	• £14	• £7

Email & Internet

On this course you will find out what the internet and the world wide web is and how it works. You will learn how to shop online and other activities you can do on the internet, This course helps you to get online with a web browser, understand and identify the parts of an internet browser. You will explore the search engines and navigate websites. You will learn how to create a webmail account, send and receive mail, use advanced email features and manage your email inbox. You will also learn about netiquette and online safety.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
8008Y19S1	Mon	13/01/2020	9:45–11.45	5	Southchurch	£71	• £57	• £28

Microsoft Excel Charts & Formulae

Learn how to create an Excel Spreadsheet and create charts from it. You will learn how to work on formulae, functions, formatting, manipulating, modifying and linking worksheets. Mouse and keyboard skills as well as solid understanding of Excel essential.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
8010Y19B1	Tue	18/09/2018	9:45–11.45	5	Belfairs	£60	• £48	• £24
8010Y19B2	Wed	06/11/2019	9:45–11.45	5	Belfairs	£71	• £57	• £28

Microsoft Excel Workshop

Learn how to create an Excel Spreadsheet and create charts from it. You will learn how to work on formulae, functions, formatting, manipulating, modifying and linking worksheets. Mouse and keyboard skills as well as solid understanding of Excel essential.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
8010Y19B3	Wed	15/01/2020	9:45–11.45	5	Belfairs	£71	• £57	• £28

Microsoft PowerPoint Workshop

Learn how to create a Microsoft PowerPoint presentation creating slides, inserting text, pictures, animation, sounds and so much more. Mouse and keyboard skills are essential.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE		
8011Y19B2	Thu	23/04/2020	13:00–15:00	5	Belfairs	£70	• £56	• £28

• Aged over 65 • Benefit Rate

Microsoft Word Workshop

This advanced course enables you to do far more than simple word processing. In Word Workshop you will learn about image manipulation tools, collaboration features, cross-referencing and linking tools, security features, and tools to automate document production.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
8012Y19B1	Mon	24/02/2020	9:45-11:45	5	Belfairs	£71 • £57 • £28

Microsoft Publisher Workshop

On this course you will learn to use Microsoft Publisher with confidence to create documents for printed publication, such as newsletters, flyers, brochures, business cards, and more. If you are in charge of a newsletter for your group either at work or leisure this course is for you.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
8012Y19B2	Mon	20/04/2020	9:45-11:45	4	Belfairs	£60 • £48 • £24

Navigating the Digital World

From parking the car to contacting the council, so much is done digitally now, this course will allow you to learn how to access the services needed with your computer, tablet or smart phone.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
8013Y19S1	Thu	26/03/2020	9:45-11:45	2	Belfairs	£39 • £31 • £16

Microsoft Excel Workshop

Learn how to create an Excel Spreadsheet and create charts from it. You will learn how to work on formulae, functions, formatting, manipulating, modifying and linking worksheets. Mouse and keyboard skills as well as solid understanding of Excel essential.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
8014Y19B1	Tue	24/09/2019	19:30-21:30	5	Belfairs	£71 • £57 • £28

Website Design for Beginners

In this friendly, relaxed class you will be introduced to web site design using Wordpress. This exciting software will give you the confidence to produce your own website for display on the internet. Mouse and keyboard skills essential.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
8015Y19S1	Wed	02/10/2019	19:30-21:30	10	Southchurch	£124 • £99 • £50

Website Design for Improvers

Building on the Beginners website design course, the Improvers course is intended to provide you with step-by-step website development tools and Content Management System (CMS) using different templates to speed up the design process.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
8015Y19S2	Wed	15/01/2020	19:30-21:30	10	Southchurch	£124 • £99 • £50

Internet Safety

This workshop will help you make the most of technology whilst also protecting yourself and others from cyber bullying, harassment, identity theft, scams etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
8016Y19S1	Tue	04/02/2020	14:00-16:00	1	Southchurch	£20 • £16 • £8

PHOTOGRAPHY & DIGITAL PHOTOGRAPHY

Digital Photography Workshop

You will explore how to get the best out of your camera using available technology. Sessions will run in the classroom and on location where you will focus on specific themes and use of techniques and functional to maximise the image. This course is suitable for learners with experience of Photoshop and a good photographic knowledge.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
8100Y19S4	Tue	25/02/2020	19:30-21:30	14	Southchurch	£166 • £133 • £67

Digital Photography Beginners

If you've bought a new digital camera, this course will help you find your way around it! You will learn how to maximise the technology available, using resolutions according to subject matter, and look at basic manipulation.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
8100Y19S1	Tue	01/10/2019	12:30-14:30	14	Southchurch	£166 • £133 • £67
8100Y19S3	Tue	01/10/2019	19:30-21:30	14	Southchurch	£166 • £133 • £67

Digital Photography Improvers

Looking together at the available technology, you will explore a variety of themes and learn how to get the most from your camera, both in class and on location. This course is suitable for learners with experience of Photoshop and a good photographic knowledge.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
8100Y19S2	Tue	25/02/2020	12:30-14:30	14	Southchurch	£166 • £133 • £67

Photoshop Elements Beginners

Learn how to improve the look of your photos with Photoshop Elements. This course will cover all of the basic techniques required for successful image retouching. Computing experience essential.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
8009Y19S3	Mon	30/09/2019	19:30-21:30	14	Southchurch	£166 • £133 • £67
8009Y19S1	Mon	30/09/2019	9:30-11:30	14	Southchurch	£166 • £133 • £67

Photoshop Elements Improvers

Learn how to improve the look of your photos with Photoshop Elements. This course will cover all of the basic techniques required for successful image retouching. Computing experience essential.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
8009Y19S2	Mon	24/02/2020	9:30-11:30	14	Southchurch	£166 • £133 • £67
8009Y19S4	Mon	24/02/2020	19:30-21:30	14	Southchurch	£166 • £133 • £67

Alternative Photography

Using different processes to create photographic prints. You will explore cyanotypes using 2 different chemical to create the original blue print; you will explore Anthotypes (creating your own photo emulsion out of vegetable or fruit juice) and you will learn how to use the camera obscura or pinhole image as a natural optical phenomenon process to create an original image.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
8101Y19B1	Thu	26/09/2019	9:45-11:45	5	Belfairs	£71 • £57 • £28
8101Y19B2	Thu	23/04/2020	9:45-11:45	5	Belfairs	£71 • £57 • £28

Photography - Landscape

Learn to take dramatic photographs of land and sea scapes, from composition to exposure, filters and effects this short course is designed for learners to improve and progress their photography skills.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2700Y19B1	Thu	16/01/2020	9:45-11:45	10	Belfairs	£166 • £133 • £67

Photography - Wildlife

Learn how to take successful images of wildlife, this course will help you take sharp images of birds, animals and nature. Through the use of burst function, zoom and shutters speed, explore the wonderful world of wildlife photography.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2700Y19B2	Thu	23/04/2020	9:45-11:45	10	Belfairs	£166 • £133 • £67

Pinhole Photography - Build Your Camera

Pinhole photography is the foundation of modern photographic processes. In this course you are going to learn how to build and use your own camera as a way of experiencing photography in its purest form.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
8102Y19S1	Sat	29/02/2020	10:00-12:00	5	Southchurch	£71 • £57 • £28

Performing Arts

Our Singing, Song Writing and Performing Arts courses will give you the opportunity to learn new skills and techniques in your area of interest, whilst pushing you to explore your creativity and develop your practice.

Music Theory Preparation ABRSM 1 to 5

Learn how music is written and progress at your own pace through Grades 1-5 of the ABRSM syllabus, in a relaxed atmosphere. The course provides an ideal foundation for those wishing to work towards the Grade 6 practical examination, for which grade 5 Music literacy is necessary.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2900Y19S1	Wed	02/10/2019	09:45-11:45	30	Southchurch	£336 • £269 • £134

Improve Your Piano Skills

In a relaxed and friendly class you will work on music of approximately grade 1-2 standard at your own pace, with music appreciation and optional basic theory included. This course offers a good introduction to piano playing and is also suitable for those who wish to improve their existing skills.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2901Y19S1	Mon	07/10/2019	09:45-11:45	14	Southchurch	£194 • £156 • £78
2901Y19S2	Mon	24/02/2020	09:45-11:45	14	Southchurch	£194 • £156 • £78

Piano Starters & Progression

Work on music of approximately Grade 1 standard with music appreciation and optional basic theory. This course offers a good introduction to piano playing and is also suitable for those who wish to improve on existing skills. You will be able to work at your own pace in a relaxed atmosphere.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2902Y19S1	Tue	08/10/2019	09:45-11:45	14	Southchurch	£194 • £156 • £78
2902Y19S2	Tue	25/02/2020	09:45-11:45	14	Southchurch	£194 • £156 • £78

Singing Jazz and Pop Singing

A course that prepares you for solo singing by building confidence and a strong voice without strain. Work on vocal technique and performance skills exploring various singing styles. Introducing Jazz/Blues/Pop/Rock/Soul repertoire.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2900Y19S1	Tue	01/10/2019	19:00-21:00	14	Southchurch	£194 • £156 • £78

Singing Jazz and Pop Singing Workshop

Develop your solo singing, vocal technique and performance skills. Build own repertoire and work on style, interpretation and improvisation. Exploring singing styles Jazz/Blues & Rock/Pop/Soul, develop your confidence and vocal technique. Regular solo performances are undertaken.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2903Y19S2	Tue	25/02/2020	19:00-21:00	14	Southchurch	£194 • £156 • £78

Singing Down Memory Lane

In this course you will sing some of your favourite songs from the good old days in a very fun and relaxed environment.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2904Y19S1	Fri	04/10/2019	10:00-12:00	14	Southchurch	£194 • £156 • £78
2904Y19S2	Fri	28/02/2020	10:00-12:00	14	Southchurch	£194 • £156 • £78

Singing & Percussion

Sing and play percussion instruments to improvise, practise a repertoire of chants, songs and rhymes.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2907Y19S1	Wed	02/10/2019	15:30-17:30	14	Southchurch	£166 • £133 • £67

Singing & Percussion Next Steps

Sing and play percussion instruments to improvise, practise a repertoire of chants, songs and rhymes, including songs used by cultural groups in the community.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2907Y19S2	Wed	26/02/2020	15:30-17:30	14	Southchurch	£166 • £133 • £67

Person centred care is at the heart of everything we do

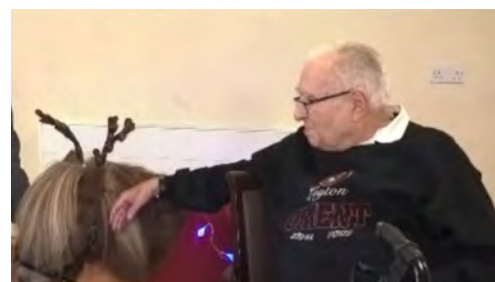


Southend Care Ltd provide a wide range of adult care and support services within the Southend area and are passionate about making a difference.

Our services include high quality residential care for people with dementia, employment support & day opportunities for people with learning disabilities, supported living, community reablement and Shared Lives. We are innovative, responsive and flexible.

Person Centred care is at the heart of everything we do. Close links with colleges, businesses and other local groups ensure that our service users remain part of their community.

We have a number of private residential beds available for respite or longer-term care and our team would be happy to come and meet with you to discuss your needs.



If you would like to join us and begin an exciting new **career** in Health and Social Care where you could really make a difference – please check our website for the latest vacancies.

www.southendcare.co.uk | Tel: 01702 212515



Guitar Beginners

Introducing the guitar to beginners starting with teaching notes of the guitar, how to tune a guitar, basic techniques creating open chords to playing melodies and learning songs. Also learning rhythm techniques.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2905Y19B1	Thu	03/10/2019	9:45-11:45	14	Belfairs	£166 • £133 • £67
2905Y19S1	Tue	01/10/2019	18:00-19:30	14	Southchurch	£150 • £120 • £60

Guitar Improvers

Continuing on from the beginners course, learning to create more advanced chords and playing different chord progressions learning guitar scales, developing on rhythm and lead guitar techniques and learning about playing different styles of music.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2905Y19B2	Thu	27/02/2020	9:45-11:45	14	Belfairs	£166 • £133 • £67
2905Y19S2	Tue	25/02/2020	18:00-19:30	14	Southchurch	£150 • £120 • £60
2905Y19S3	Tue	01/10/2019	19:45-21:15	14	Southchurch	£150 • £120 • £60

Guitar Advanced

Continuing on from the improvers course, learning to create more advanced chords and playing different chord progressions learning guitar scales, developing on rhythm and lead guitar techniques and learning about playing different styles of music.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
2905Y19S4	Tue	25/02/2020	19:45-21:15	14	Southchurch	£150 • £120 • £60



Spaces for Hire!

Southend Adult Community College has several specialist spaces available to hire designed to provide the best environment to meet the needs of their students and the local community.

We can cater for small and large groups and have 3 main spaces, including our Main Hall, various Classroom Spaces including office space, art room with kiln and sensory room and The BEST Centre.

- Close to Transport
- Free Carpark
- Great On Site Facilities!

To find out more email

sacc@southend-adult.ac.uk

or call 01702 445 700

Family Learning



Family Learning courses are a great way for you and your child to learn new things – together. Courses aim to develop the skills of both you and your child and give you a better understanding of how they learn, so you can support them in learning effectively. Benefits for children include improved social skills and relationships with peers and adult. Any adult with a child in their care is welcome mums, dads, grandparents, carers and friends. Learning with your child is fun and rewarding.

PC Look out for the courses with a PC icon.

Whatever Together...

Want to try something new with your kids?

Our fun 'Whatever Together...' courses give you a chance to try a new hobby without breaking the bank!

Courses include:

- **Ceramics**
- **Spanish**
- **Sewing**
- **Songwriting**

Why not follow us on social media to stay updated on new courses throughout the year.

Whatever Together – Family Learning

Whatever Together Sewing

Learn together the basic use of a sewing machine and some hand stitches. You will be able to make a simple project and work together creating styles and decorating your item.

PC

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
WTG01Y19S1	Wed	6/11/2019	16:30-18:30	5	Southchurch	£15 Per Family
WTG01Y19S2	Wed	4/3/2020	16:30-18:30	5	Southchurch	£15 Per Family

Whatever Together Songwriting

In this short course learning all about creating and writing songs from lyric writing, making catchy lyrics & rhyming techniques, creating catchy hooks and melodies. Learning all about song structures (intro's choruses, verses, bridges interludes) and progression. Creating interesting arrangements using interesting chords and voicings. Learning how to write and create songs in all different musical genres & styles (pop, rock, reggae, dance, funk, jazz).

PC

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
WTG02Y19S1	Sat	9/11/2019	10:00-12:00	5	Southchurch	£15 Per Family
WTG02Y19S2	Sat	7/3/2020	10:00-12:00	5	Southchurch	£15 Per Family

Whatever Together Garage Band

Learn together how to use Garage Band and create original music.

PC

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
WTG03Y19S1	Sat	9/11/2019	10:00-12:00	5	Southchurch	£15 Per Family

Whatever Together More than Photography

Family learning – more than taking photographs, in this course you can explore the possibilities of photography that are more than just selfies.

PC

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
WTG04Y19S1	Sat	9/11/2019	10:00-12:00	5	Southchurch	£15 Per Family
WTG04Y19S2	Sat	7/3/2020	10:00-12:00	5	Southchurch	£15 Per Family

Whatever Together Garage Band Improvers

Learn together how to use Garage Band and create original music.

PC

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
WTG03Y19S2	Sat	7/3/2020	10:00-12:00	5	Southchurch	£15 Per Family

Whatever Together Festive Cooking

Come to this course and learn how to plan, shop and cook for festive event on a budget.

PC

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
WTG06Y19S1	Sat	9/11/2019	10:00-12:00	5	Southchurch	£25 Per Family

Whatever Together Healthy Cooking

Come to this course and learn how to plan, shop and cook for healthy options on a budget.

PC

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
WTG06Y19S2	Sat	7/3/2020	10:00-12:00	5	Southchurch	£25 Per Family

Whatever Together French

Come and learn French with your family having fun and creating a great bonding experience while learning the basics of a new language and culture.

PC

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
WTG07Y19S1	Sat	9/11/2019	10:00-12:00	3	Southchurch	£15 Per Family
WTG07Y19S2	Sat	7/3/2020	10:00-12:00	3	Southchurch	£15 Per Family



Whatever Together Spanish

Come and learn Spanish with your family having fun and creating a great bonding experience while learning the basics of a new language and culture.

PC

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
WTG08Y19S1	Sat	9/11/2019	10:00-12:00	5	Southchurch	£15 Per Family
WTG08Y19S2	Sat	7/3/2020	10:00-12:00	5	Southchurch	£15 Per Family

Whatever Together Ceramics

Work with your child to produce cups, tea sets, bowls, and vases. Basic materials are provided, but extra materials may be charged for. Suitable for children aged between 8-12 years, maximum 2 children per adult.

PC

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
WTG09Y19S1	Sat	9/11/2019	10:00-12:00	5	Southchurch	£15 Per Family
WTG09Y19S2	Sat	7/3/2020	10:00-12:00	5	Southchurch	£15 Per Family



Family Fun Days

Our family fun days are an opportunity for families to have a go at a range of learning activities together focused around varied themes. There will be creative, number & words skills, movement and language workshop of suitable for 4-11yrs, maximum 3 children per adult.

An Adventure in South America

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE	PC	
FFDAY1Y19S	Wed	30/10/2019	10:00-15:00	1	Southchurch	£71	• £57	• £28

A Bee Hive of Activities

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE	PC	
FFDAY2Y19S	Wed	16/04/2020	10:00-15:00	1	Southchurch	£71	• £57	• £28

Let's Explore our Oceans

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE	PC	
FFDAY3Y19S	Wed	28/05/2020	10:00-15:00	1	Southchurch	£71	• £57	• £28



Courses for People with Learning Disabilities and Difficulties

Learning Disabilities and Difficulties impact on a range of individuals. These courses are available for people who have visible and non-visible disabilities and difficulties.

- Be active
- Creative wellbeing
- Healthy Living
- My Community
- Access I.T
- Certificate in Employability Skills

Our courses aim to promote the development of personal, social, independent ICT and work related skills and prepare learners for independent living and employment.

For full details of our courses for people with learning disabilities and difficulties, please call 01702 445700 or email: sacc@southend-adult.ac.uk



Skills for Life

Improve your reading, writing, number
skills and so much more...

Contents

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Pre-Course Assessment Sessions

We want to be sure that you are enrolled on the right course. Before enrolling on some courses you will need to attend a Pre-Course Assessment session (PCA). Staff will talk to you about what you want to achieve and any support you may need. You will be offered the best class for you. This will help us to ensure you enrol on the right level course and we provide appropriate support to help you achieve.

Find out if you need to do a Pre-Course Assessment

PCA Look out for this icon as an indication if an assessment is needed.

What to expect

The Pre-Course Assessment can last up to three hours. You will:

- Complete a maths and/or English initial assessment
- Tell us about your past achievements and long-term goals
- Find out more about the course
- Find out where and when the courses run
- Tell us if you think you need extra support.

You need to book your Pre-Course Assessment before you enrol.

Call
01702 445700
to book
your place

How to book your assessment

1. Call to book or visit one of our adult education centres and speak to our Registry Team.
2. Arrange a date and time.
3. We will give you an appointment confirmation setting out the date, time and location of your assessment.
4. **Please do not bring children to these assessments. They will not be allowed in the assessment rooms and cannot be left unsupervised.**

You will need to bring proof of identity to your Pre-Course Assessment session. We accept:

- Passport
- Driving licence
- National ID card
- Birth or adoption certificate
- National Insurance card – You will need your NI number to enrol
- Credit or debit card
- Recent utility bill or bank statement

Please bring certificates or proof of any previous qualifications

After your assessment

- We will tell you your English and maths skills level
- We will give you a letter that confirms the course you can enrol on
- You can enrol on your course straight away or at a later date

Please note: places are limited and if you choose to enrol at a later date the course may be full.



CV
Help

Next
Step

Career
Path

Information Advice & Guidance

Are you unsure what to do next?

Do you want help with your CV?

Are you unsure what career path to take?

Get on the right track with Southend Adult
Community College and take a positive step
toward your future!

Free, impartial and
confidential information
and advice available
at Southend Adult
Community College.
Advice to support your
learning and work
progression routes.

Call: 01702 445700

email: info@southend-adult.ac.uk

Southend adult
community college





Skills for Life – English

PCA

In the current job market more and more employers are looking for potential employees with a minimum of level 2 English and maths qualifications. Entrance to further education and university normally requires at least level 2 Functional Skills in maths and English, if not GCSE. Our courses are designed to help you develop your skills, build your confidence and improve your job prospects.

During this course you will learn:

Reading: How writers present their viewpoint and perspectives

Writing: How to write for differing audiences and purposes

Classes are available from complete beginners to GCSE.

ENGLISH

PCA

You will need to attend a Pre-Course Assessment session. Please see page 60. Please bring proof of any English qualifications you have achieved.

You will have the opportunity to work towards a Functional Skills qualification.

Classes are held in the morning, afternoon or evening and are twice a week.

Your course will include:

- Speaking & Presentation Skills
- Listening skills
- Reading
- Writing
- Spelling, grammar and punctuation
- Help with form filling

ENGLISH GCSE

PCA

You will need to attend a Pre-Course Assessment session. Please see page 60.

GCSEs are highly valued by colleges, universities and employers. They are the first step in providing access to a range of careers or further study.

**These
courses
are
FREE***

**Last year 88%
of our learners
passed their GCSE,
76% achieved
grades 9-4**

All English and maths courses are FREE if you do not already have English or Maths GCSE grade A - C or 9 - 4 and have lived in the United Kingdom or the European Economic Area (EEA) continuously for three years.



Skills for Life – ESOL

English for Speakers of Other Languages

PCA

If English is not your first language and you want to improve your English, we have classes available from complete beginners to advanced. Classes are available in the morning, afternoon or evening, two or three times a week.

Your course will include:

- Speaking, listening, vocabulary and pronunciation
- Punctuation and grammar
- Reading
- Writing
- Everyday life, customs and employability skills

We want to be sure that you are enrolled on the right course. Before joining a class you will need to come to an ESOL Pre-Course Assessment session (PCA). Staff will talk to you about what you want to achieve and any support you may need. You will be offered the best class for you. You will have the opportunity to work towards a nationally recognised qualification over the course of one year.

ESOL PRE-COURSE ASSESSMENTS

Please see page 60.

To arrange an appointment or to find out more, call **01702 445700**.

New in September

If you have wanted to study a vocational qualification but need to improve your English first you can now do this at the same time

Courses will run for 10 weeks, starting in September

Classes to help you improve your English speaking, reading and writing will be included

You can choose from the following Level 1 qualifications

- Working with Children
- Health & Social Care
- Hair & Beauty
- Business Administration

Phone 01702 445700 to ask for more information

This course may be free if you

Earn less than £15,736.50, are on certain income related benefits and are looking for work. Please visit us or phone 01702 445700 for more information

If you haven't been a resident of the UK/European Union (EU) for three years you will be liable to pay additional course fees.

Skills for Life – ICT

DIGITAL CITIZENS/DIGITAL SKILLS FOR LIFE & WORK

PCA

These qualifications are designed to give you the skills you need to be digital citizens and give you the skills to live and work in an increasingly digital environment.

According to the UK Digital Skill's Taskforce, only 7% of jobs won't require some form of IT skills.

Even applying for a job online or being able to take advantage of online services such as booking a holiday or shopping call for this know-how.

You will learn how to use IT in different contexts, particularly in the workplace. You will know how to use the Internet effectively and safely, work with different devices such as laptops, tablets or Smartphones.

You will develop skills you need to demonstrate to employers.

You will need to attend a Pre-Course Assessment session. See page 60

For courses with no qualifications please go to page 47

DIGITAL SKILLS FOR LIFE & WORK ENTRY LEVEL 1 & 2

PCA

Become familiar with and use digital devices to find information, send and reply to messages and e mails using apps and software. Accredited by completing a workbook in class with your tutor.

DIGITAL SKILLS FOR LIFE & WORK ENTRY LEVEL 3

PCA

Use digital technologies to:

- Process and organise documents
- Produce letters, notices and posters from templates
- Use data to produce charts and spreadsheets
- Combine images and text to make graphics
- Send and reply to emails

ICT FUNCTIONAL SKILLS LEVEL 1 & 2

PCA

This qualification will help you to apply ICT skills to everyday situations, with a strong focus on explanation and problem solving, using real-life contexts that allow you to apply your ICT skills in a variety of situations. You will work with files, folders and other media to access, organise, store, label and retrieve information, demonstrate how to create, use and maintain secure passwords, demonstrate how to minimise the risk of computer viruses, apply editing, formatting and layout techniques, including text, tables, graphics, records, numbers, charts and graphs.

Skills for Life – Maths

MATHS

PCA

Improve your skills in maths. Classes are available from complete beginners to GCSE and will help you to:

- Be more independent in life and work
- Be valued by employers
- Improve your job prospects
- Progress to higher level courses or further education

You will need to attend a maths Pre-Course Assessment session. See page 60.

You will need to bring with you:

- Proof of any other maths qualifications
- Proof of your identity

MATHS GCSE

PCA

Our courses are designed to develop skills and knowledge in maths and the chance to gain a 9–4 grade GCSE.

The course includes the following topics:

- | | | |
|-----------------------|-----------------|----------------|
| • Number applications | • Handling data | • Surds |
| • Probability | • Algebra | • Trigonometry |
| • Graphs | • Geometry | |
| • Perimeter t | • Areas | |
| • Volumes | • Constructions | |

Learners aspiring and aiming for Grades 9 to 7 will be provided with support to study independently after discussing with the course tutor.

You will need to attend a maths Pre-Course Assessment session. See page 60.

These
courses
are
FREE*

Last year **95%**
of our learners
passed their GCSE,
65% achieved
grades 9–4

All English and maths courses are FREE if you do not already have English or Maths GCSE grade A – C or 9 – 4 and have lived in the United Kingdom or the European Economic Area (EEA) continuously for three years.



Last year
92% of our
learners
passed their
GCSE

Skills for Life – Science

GCSE BIOLOGY

PCA

A GCSE in one or all of the sciences is often required for entry to higher education establishments and Universities. Some sectors of work now make this a minimum entry requirement. GCSE Biology has a foundation tier (grades 5-1) and a higher tier (grades 9-4). It is accredited by AQA with 2 exams at the end of the course; each exam is 1 hour and 45 minutes. The course involves ten practical activities; you will cover cell biology, organisation, infection, bioenergetics, homeostasis, inheritance, variation and evolution, and ecology. It is an intensive course and apart from the weekly class you will be expected to complete homework and study independently.

We need to assess your current level to help you find the best course to suit your needs. See page 60.

PCA

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
6052Y18B	Tue	18/09/2019	18:30-21:30	30	Belfairs	£400



Skills for Work

Qualifications for work and employment.
Get the training you want, the skills you need and the job of your dreams....



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**On a low
income?**

**Funding available
on selected
courses.**

Skills for Work

At Southend Adult Community College you can find the path that will lead you to a fulfilling and successful career in a happy, supportive and inclusive college.

Our Skills for Work Department offers programmes that give you practical skills, theory and understanding of the workplace that is needed for employment - from Accountancy to Childcare. You can study part time to fit around current work and life commitments. Many of our programmes include workplace experience, so if you are ready for something more than the classroom - this is the place for you!

If you haven't got a grade 4 or C and above in GCSE maths or English, you'll have the opportunity to improve your grade as part of your programme of study.

Supporting your success

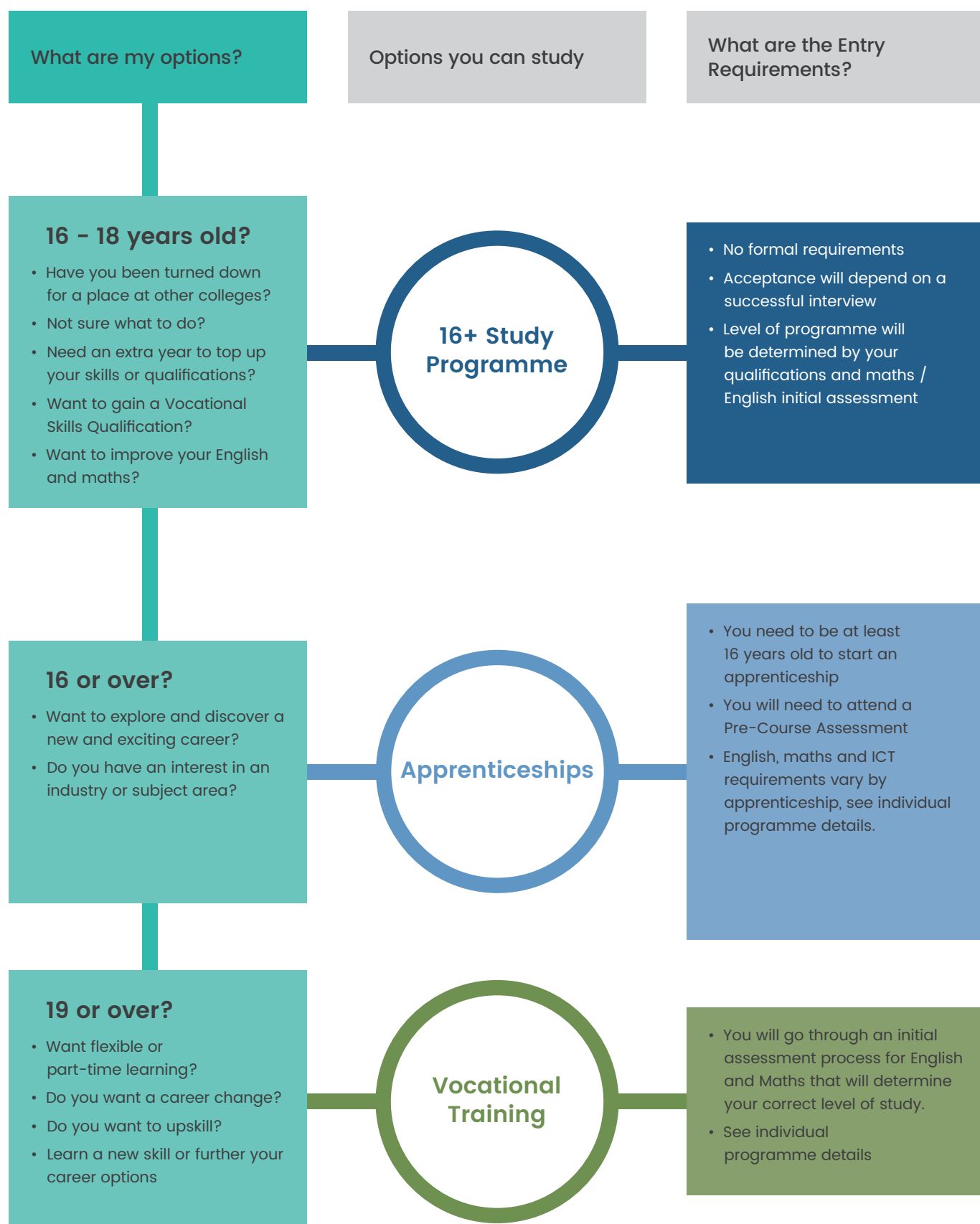
Experienced Tutor & Assessors - a qualified tutor/assessor who is there to support you in every aspect of your programme and help you achieve your goals.

Modern Classroom Facilities - We have bright modern well equipped areas for study.

Individual Programme - We create a programme to meet your individual needs.

What's your pathway?

Whether you want to update your skills or qualifications, or want to change or further your career our vocational programmes are just right for you.



What are the benefits of attending this course?

- A vocational qualification with a wide range of options
- A recognised qualification in maths, English and ICT if appropriate
- Employability Skills
- Complete 16 hours or 3 day week
- Supportive and experienced teachers
- Breakfast + Lunch Club and Free Travel – subject to benefit eligibility.

What are my options afterwards?

- Progress to further study, apprenticeship or employment
- Build English Math and ICT for routes into further study
- Help build a work ready ethos
- Build self-esteem and self-worth

Tell me more!

For more information see separate brochure

- Earn whilst you learn
- Work a minimum of 30 hours per week
- Recognised apprenticeship
- Develop Employability Maths, English and ICT skills
- Good or outstanding Teachers and Assessors
- Tailored learning progression opportunities for higher apprenticeships

- Build employment opportunities
- Develop transferable skills into highly skilled careers
- Provides strong foundation to build through higher education and studying towards a professional qualified status
- Continue your learning in the higher level apprenticeships

For more information see separate brochure

- Recognised qualification
- You work with top industry specialists
- Industry Partnerships

- Progress into Management
- Specialise in specific sectors
- Personal professional and growth
- Employment

For more information and course details go to page 74-86



14 – 16 and 16+ Study Programme

Southend Adult Community College offers a Study Programme for 14 – 18 year olds who need to achieve qualifications in order to progress on to Level 2 vocational qualifications and employment.

These courses are ideal for learners who have a flair for the subject and the ability to work hard to learn new skills. You will learn and develop the skills and vocational knowledge to give you the confidence to effectively manage your life at home, at work and in the local community.

Study Programme offers Level 1 qualifications with options including:

Childcare	Estate Agency
Health & Social Care	Barista
Catering and Hospitality	Customer services
Retail	Hairdressing & Barbering
Travel & Tourism	Construction
Business Administration	Horticulture
ICT	Health and fitness
AAT Accountancy	Uniformed Services

English and maths

Vocational courses all include core subjects: English, Maths and ICT. These are essential for success in today's current job market. Whatever level you are at, we can help you develop your skills and confidence in these subjects.

Real Work Experience

During the course you will have the opportunity to gain real life experience of the workplace and develop your work skills through a placement with a local employer. You will attend College 3 days a week for around 16 hours over the three days. You will also complete work-experience on one day a week.

What Next?

- Higher level vocational qualifications
- College
- An apprenticeship
- Employment

See our 14-18 brochure for more details



Apprenticeships

Do you want to earn while you learn? We can help you find an apprenticeship. We work in close partnership with high quality employers to make sure we give you the training and skills you need to be successful at work.

What are Apprenticeships?

Apprenticeships really are a great way for individuals to progress in work, says Keith Smith, Director of the Apprenticeships Group at the Education & Skills Funding Agency.

- Apprenticeships work for individuals as they can offer you a comprehensive career path while you earn, learn and gain vital work experience.
- An apprenticeship lasts for a minimum of 12 months and at least 20% of your time is set aside for learning, usually at college. The rest of your time is spent applying your knowledge and skills in the workplace.

Vocational options available include:

Business Administration
AAT Accountancy
Health & Social Care
Childcare
Teaching Assistant
Learning & Skills Teacher

Learning Mentor
Housing /Property management
Hospitality
and more...

Apprenticeship Levels

Intermediate (or level 2) apprenticeships are designed to cover entry-level roles and provide the basic skills and knowledge required to begin a career. The usual duration of an Intermediate apprenticeship is 12 months. Entry requirements vary from one or more GCSEs to no formal qualifications or experience.

Advanced (or level 3) apprenticeships offer an alternative to A-levels, and are suitable if you have skills, experience or qualifications in a sector already and are looking to progress. The usual duration is between 18 and 24 months. Entry requirements are stricter with many often requiring up to five GCSEs at grade C or above.

How to apply

If you would like to discuss how to apply or find out more about our Apprenticeship Programme simply call 01702 445700 and ask to book an appointment with our Employer Engagement Manager.

See our Apprentice brochure for more details



Vocational Courses

PCA

If you have hit a wall in your career and need a change, want to get even better at your current job or would just like to improve your job prospects, we can help you. These courses are for prospective learners who want to get ready for specific careers.

Our courses focus on industry specific training, and continued professional development, providing learners with hands on training and can lead to certification in a variety of industries.

Courses are part time and start throughout the year. There is usually a choice of daytime or evening courses. For any courses above level 1 you will need to attend a PCA so we can make sure you are on the right course for you.

Additional Learning Support

We have a team of experienced learning support assistants who provide a range of support for specific learning difficulties.

The support is based on your individual needs to make sure it's just right for you and will help you achieve your full potential.

If you feel that additional learning support would help

you during your studies, help us to help you by letting us know as soon as possible at the application stage so we can be ready to support you at the start of your course.

English and maths

If you haven't got a grade 4 or C and above in GCSE maths or English, you'll have the opportunity to improve your skills during your programme of study.

Your course may be free if you are on a low income, or if this is your first level 2

If you earn less than £15,736.50 gross salary per annum you may be entitled to the course for FREE. If you wish to take a course that leads to a qualification at Level 1 and 2 and you are in receipt of either JSA or ESA (WRAG) your fee's will be waived. You must provide a letter dated within 6 months from the Job Centre Plus confirming receipt of benefit with your Enrolment Form.

Aged 19 or over and thinking about further education?

If you're planning to study at Level 3 to 6 you may qualify for an Advanced Learner Loan. These loans help you to pay the fees charged by approved colleges and training organisations in England.

For more information visit www.gov.uk/advanced-learner-loan



Department
for Business
Innovation & Skills



studentfinanceengland
the student finance experts



Key facts about the Advanced Learner Loan

What learners need to know

- You need to pay course fees if you are 19 or over and wish to study for a qualification at level 3 to 6.
- You may be eligible for a government-backed Advanced Learner Loan to pay for your course fee.
- The amount of money you can borrow depends on your course. The minimum amount you can borrow is £300.
- When applying for an Advanced Learner Loan, there is no credit check and household income isn't taken into account.
- Loan repayments are linked to what you earn when you've finished your course, not how much you borrowed.
- You only need to start paying back your Advanced Learner Loan when you are earning more than £25,000 per year. This works out at £480 a week and £2,083 a month. You pay back 9% of the money you earn over £25,000.
- If you're employed, loan repayments will be taken directly from your salary through the tax system.
- You can make voluntary repayments at any time.
- Before taking out any loan, you should consider all of your options. If you want advice on managing your finances, visit the Money Advice Service at moneyadviceservice.org.uk for impartial advice.
- For information and advice on learning, career and funding options, visit: nationalcareersservice.direct.gov.uk
- For more information on loans and to apply, visit: gov.uk/Advanced-learner-loan

VOCATIONAL

Accountancy

Accounting is the language of business and by studying accountancy; you are preparing yourself for a vast range of lucrative career opportunities in the private, public or not for profit sectors. Every business requires sound financial management and companies large and small rely on their accountants and finance managers. AAT Qualifications are recognised by employers as practical and technical qualifications that prepare students for the world of work and for working specifically in accountancy and finance roles.

You will need to attend a PCA

PCA

These part time courses are available daytime or evening and start throughout the year from September.

AAT Access Award In Bookkeeping

PCA

This is a short entry-level qualification and there is no need for any prior accounting knowledge. It will give you a solid background in single entry bookkeeping by introducing the role of a bookkeeper, financial transactions and how to process customer and supplier transactions, receipts and payments. This is the ideal qualification if you are looking for employment as cashier or clerical assistant.

AAT Accounting L2 (Foundation Cert)

PCA

The AAT Level 2 Foundation Certificate in Accounting will teach you a range of basic accounting principles and techniques, from costing and double-entry bookkeeping to using accounting software. This qualification will prepare you for junior and entry level accounting roles. It delivers a solid foundation in finance administration. It is the right course for you if you are new to accounting and finance, unemployed and looking to enhance your knowledge and skills, if you are currently working in accounts and want to update your skills or if you are looking for a career change.

AAT Accounting Level 3 (Advanced Diploma)

ALL

PCA

The AAT Advanced Diploma in Accounting covers a range of complex accounting tasks, including maintaining cost accounting records and the preparation of reports and returns.

The purpose of this qualification is to ensure that you are well prepared to progress into a career in business, finance or professional accountancy, or into further education. You will learn and master financial processes including accounting principles and concepts, advanced bookkeeping and final accounts. You will also understand business issues regarding value added tax (VAT), issues in business, management accounting costing techniques and ethical practices for accountants. This qualification further delivers software skills through spreadsheet training for accounting.

AAT Accounting Level 4 (Professional Diploma)

ALL

PCA

The AAT Professional Diploma in Accounting offers technical training in accounting and is ideal for anyone wishing to pursue or progress their career in accountancy and or finance.

The purpose of the AAT Professional Diploma in Accounting is to enhance the skills developed from the AAT Advanced Diploma in Accounting, enabling students to maximise opportunities in their current or new employment. By studying for this qualification, students will acquire professional accountancy and finance skills that will be useful throughout their careers.

The AAT Professional Diploma in Accounting qualification will suit those who:

- have completed the AAT Advanced Diploma in Accounting and who would like to continue to build their accounting skills
- are already working in finance and would like a formal recognition of their skills
- would like to go on to become an AAT full member and/or study for chartered accountant status
- would like to start their own business through the AAT-licensed member in practice (MIP) scheme.



VOCATIONAL

Business Administration

Want to work in an office or business environment? These courses will help you to develop your business administration skills and will open doors to a huge range of career and employment opportunities.

Level 1 Certificate in Skills for Business and Administration

This qualification is intended to provide learners with a broad introduction to the business and administration sector, equipping learners with underpinning knowledge and skills specific to the sector alongside a range of transferable employability skills. They are designed to support progression to further learning and ultimately to work in business and administration or other related sectors.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
1500Y19S1	Tue	10/09/2019	18:30-21:30	20	Southchurch	£300

Level 2 Diploma in Business Administration

This qualification is suitable for learners aged 16 and above. This qualification provides learners with the knowledge that is required to work in a range of environments in a business administration role. Learners will know how to carry out administrative tasks such as managing information and supporting events and will be able to apply their knowledge in a variety of industries and job roles.

PCA

AR

VOCATIONAL

Childcare

Whether you're looking for a new career or wish to improve your qualifications in childcare we can help. Caring for children is one of the most important, rewarding and challenging careers you could choose. Our courses will support you in improving standards when working with children and families and provide you with the necessary knowledge, skills and confidence to increase your career prospects.

Introduction to Working in Childcare Level 1

This qualification is intended to provide learners with a broad introduction to the childcare sector, equipping learners with underpinning knowledge and skills specific to the sector alongside a range of transferable employability skills. They are designed to support progression to further learning and ultimately to work in childcare or other related sectors.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
1110Y19S1	Wed	25/09/2019	09:30-12:30	10	Southchurch	£160
1110Y19S2	Wed	22/04/2020	09:30-12:30	10	Southchurch	£160

Childcare Level 2

The Certificate for the Children and Young People's Workforce Level 2 will confer occupational competence to work in the ratio at level 2 identified in the Statutory Framework for the Early Years Foundation Stage.

It is suitable for students who have not previously worked with children and young people

You will be required to work for a minimum of six hours a week either paid or in a voluntary capacity in an early Years setting for the duration of your course.

You will need to hold or working towards English Functional Skills Level 1 or GCSE equivalent.

All courses take place at Southchurch and cost £572

PCA

Childcare Level 3 Early Years Educator

This qualification has been developed to meet the needs of Early Years Educators working with children 0-5 years old. You will be required to work for a minimum of ten hours a week either paid or in a voluntary capacity with children 0-5 years old in an Ofsted childcare registered setting for the duration of your course.

To enrol on this course you need to hold a Level 2 Functional Skills English or GCSE equivalent.

In order to be counted in ratio at Level 3 you will also need to achieve Level 2 Functional Skills maths or GCSE equivalent. In addition to your taught session, you should be prepared to carry out independent research and study for approximately five hours a week.

All courses take place at Southchurch and cost £2,650

ALL

PCA

Childcare Level 5 Diploma Management

ALL

PCA

This course is designed for professionals working with children and young people. This qualification has two pathways, Early Years management or Early Years advanced practitioner. This course offers you an excellent professional development opportunity to further your understanding of leadership and management and working with children in the Early Years sector.

The qualification gives you the opportunity to build both your managerial and practitioner skills. You need to hold a recognised level 3 Childcare qualification to enrol on this course.

VOCATIONAL

Counselling

Counselling offers people the chance to talk about their feelings and foster any changes they may wish to make in their life; there is no longer a stigma attached to seeking advice and support on a wide range of issues and counsellors are in popular demand.

Counselling Skills Level 1

The NCFE Level 1 Award in Interpersonal Skills is an ideal qualification for those working in situations where communication and one-to-one interviews or interactions take place. The increased self-awareness resulting from the training for this qualification also enables relationship building in a more general sense. This course is ideal as preparation for the Level 2 Counselling Skills Certificate.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
1010Y19S1	Tue	10/09/2019	9:30-12:30	10	Southchurch	£160
1010Y19S2	Wed	11/09/2019	12:45-15:45	10	Southchurch	£160
1010Y19S3	Mon	13/01/2020	12:45-15:45	10	Southchurch	£160
1010Y19S4	Thu	16/01/2020	12:45-15:45	10	Southchurch	£160
1010Y19S5	Tue	21/04/2020	9:30-12:30	10	Southchurch	£160
1010Y19S6	Wed	22/04/2020	18:30-21:30	10	Southchurch	£160
1011Y19S1	Sat	21/09/2019	9:30-12:30	10	Southchurch	£160
1011Y19S2	Sat	18/01/2020	9:30-12:30	10	Southchurch	£160
1011Y19S3	Sat	25/04/2020	9:30-12:30	10	Southchurch	£160
1011Y19S4	Sat	20/06/2020	9:30-12:30	10	Southchurch	£160

Counselling Skills Level 2 Certificate

This course is for you if you are interested in enhancing your communication skills or wish to take the first steps towards a Counselling Career. If you have no previous experience or knowledge you may wish to complete the Introduction to Counselling course before enrolling on this qualification. This qualification gives you the opportunity to investigate the knowledge and skills you need to use counselling skills and to engage appropriately in a helping interaction. It will also provide you with a stepping stone to counselling as a career.

It will introduce the use of counselling skills, overview counselling theory as well as considering ethical practice and the importance of personal development. You will be assessed by the work that you complete in the classroom and at home. You should expect to complete around 1-2 hours home study each week. The evidence you will be assessed on will be a mixture of:

- Written work, such as journals, or class notes
- Role-play or other practical work

All courses take place at Southchurch and cost £415

PCA

Counselling Skills Level 3 Diploma

This qualification is designed for those interested in using counselling skills in their work, or looking to progress towards a career as an accredited counsellor. This qualification does not qualify you to practice as a counsellor. This qualification is an entry requirement for anyone wishing to progress to the 4 Diploma in Therapeutic Counselling. It will build on your existing counselling skills and provide a deeper understanding counselling theory as well as considering ethical practice and the importance of personal development. It also includes preparation for counselling work placements. You will be assessed by the work that you carry out in the classroom and complete at home. You should expect to complete at least 2 hours of home study each week. The evidence you will be assessed on will be a mixture of:

- Written work, such as journals, or class notes
- Role-play or other practical work
- Learning logs
- Video or audio recordings
- Case studies

All courses take place at Southchurch and cost £795

ALL

PCA

Counselling L4 Diploma In Therapeutic Y1

This qualification is suitable for students, who have successfully completed a Level 3 Counselling Skills course, and wish to progress onto a professionally recognised Level 4 qualification and become a BACP member.

During this course, you will be required to complete 100 hours of voluntary placement as a counsellor within an organisation. Support will be provided to help you to find a placement but the responsibility of securing a placement remains yours. You will also be required to undertake 10 hours of your own personal therapy.

The Level 4 Diploma in Therapeutic Counselling complies with current BACP guidelines on moral and ethical practice. Therefore, the Diploma is suitable for you if your goal is to achieve professional status in counselling. It is also appropriate for candidates in work roles where counselling skills are needed: for example, nursing, teaching, social work, working in voluntary organisations, the police and armed forces.

All courses take place at Southchurch and cost £2,900

ALL

PCA

Counselling L4 Diploma In Therapeutic Y2

This qualification is suitable for students, who have successfully completed a Level 3 Counselling Skills course, and wish to progress onto a professionally recognised Level 4 qualification and become a BACP member.

During this course, you will be required to complete 100 hours of voluntary placement as a counsellor within an organisation. Support will be provided to help you to find a placement but the responsibility of securing a placement remains yours. You will also be required to undertake 10 hours of your own personal therapy.

The Level 4 Diploma in Therapeutic Counselling complies with current BACP guidelines on moral and ethical practice. Therefore, the Diploma is suitable for you if your goal is to achieve professional status in counselling. It is also appropriate for candidates in work roles where counselling skills are needed: for example, nursing, teaching, social work, working in voluntary organisations, the police and armed forces.

ALL

PCA

Counselling L4 Diploma In Therapeutic Y3

This qualification is suitable for students, who have successfully completed a Level 3 Counselling Skills course, and wish to progress onto a professionally recognised Level 4 qualification and become a BACP member.

During this course, you will be required to complete 100 hours of voluntary placement as a counsellor within an organisation. Support will be provided to help you to find a placement but the responsibility of securing a placement remains yours. You will also be required to undertake 10 hours of your own personal therapy.

The Level 4 Diploma in Therapeutic Counselling complies with current BACP guidelines on moral and ethical practice. Therefore, the Diploma is suitable for you if your goal is to achieve professional status in counselling. It is also appropriate for candidates in work roles where counselling skills are needed: for example, nursing, teaching, social work, working in voluntary organisations, the police and armed forces.

ALL

PCA

Counselling – CPD

Our CPD Counselling Sessions are a cost effective way to develop professional knowledge without disrupting your working week. All sessions are on Saturday from 9.30am and cost £15.

CODE	COURSE	DATE	TIME	WEEKS	CENTRE	PRICE
1050Y19S01	Mental Health Awareness	28/09/2019	09:30-12:30	1	Southchurch	£15 Per Person
1050Y19S02	Substance Misuse Awareness	26/10/2019	09:30-12:30	1	Southchurch	£15 Per Person
1050Y19S03	Stress Awareness	23/11/2019	09:30-12:30	1	Southchurch	£15 Per Person
1050Y19S04	Alcohol Awareness	07/12/2019	09:30-12:30	1	Southchurch	£15 Per Person
1050Y19S05	Nutrition & Mental Health	25/01/2020	09:30-12:30	1	Southchurch	£15 Per Person
1050Y19S06	Intro to NLP	29/02/2020	09:30-12:30	1	Southchurch	£15 Per Person
1050Y19S07	Schizophrenia & Psychosis	21/03/2020	09:30-12:30	1	Southchurch	£15 Per Person
1050Y19S08	Anxiety Awareness	25/04/2020	09:30-12:30	1	Southchurch	£15 Per Person
1050Y19S09	Bereavement Awareness	16/05/2020	09:30-12:30	1	Southchurch	£15 Per Person
1050Y19S10	Trauma	27/06/2020	09:30-12:30	1	Southchurch	£15 Per Person
1050Y19S11	Self-Harm Awareness	04/07/2020	09:30-12:30	1	Southchurch	£15 Per Person

VOCATIONAL

Health & Social Care

A career in Health and Social Care is very rewarding; you have the potential to make a massive difference to someone's life. It's all about helping people. Adult care workers provide a whole range of services to support vulnerable adults and older people so that they can benefit from a much more improved way of life. Different career paths are available for people from all different kinds of academic backgrounds.

Introduction to Health & Social Care Level 1

This qualification is intended to provide learners with a broad introduction to the health and social care sector, equipping learners with underpinning knowledge and skills specific to the sector alongside a range of transferable employability skills. They are designed to support progression to further learning and ultimately to work in health and social care or other related sectors.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
I300Y19S1	Mon	23/09/2019	10:00-12:00	10	Southchurch	£105
I300Y19S2	Mon	20/04/2020	10:00-12:00	10	Southchurch	£105

Adult Care Level 2

The Level 2 Diploma in Adult Care is an occupational qualification for learners who work in Health and Care Settings. With this qualification you will learn the core knowledge and skills which underpin all roles in the Care sector. You may also be able to select optional specialist units which reflect your working environment and interests.

You will need to hold or working towards English Functional Skills Level 1 or GCSE equivalent.

All courses take place at Southchurch and cost £600

PCA

Adult Care Level 3

The Level 3 Diploma in Adult Care is an occupational qualification for learners who work in Health and Care Settings and have senior responsibility such as providing supervision and /or working independently. The knowledge of this qualification is delivered via monthly workshops and independent studies with occupational competences being assessed within the workplace. You will need to hold or working towards English Functional Skills Level 1 or GCSE equivalent.

Cost £1,900

AR

ALL

PCA

Adult Care Level 5 – Leadership & Management

The Level 5 Diploma in Leadership & Management in Adult Care covers the knowledge and skills required to work in a leadership and management role in a range of settings where services support individuals with different needs. The qualification contains units which are competence based and some knowledge based. You will need to research and present a project relevant to the area in which you are employed. Assistant and Deputy Managers may also complete this Diploma providing they are able to demonstrate knowledge and skills at level 5 and that their job role allows them to be able to demonstrate the required skills in real work activities.

Cost £2,650

AR

ALL

PCA



VOCATIONAL

Working with Children

Level 2 Award in Playwork

This qualification provides a solid introduction to the Playwork sector providing progression routes through to employment. The Level 2 Playwork Award is suitable for anyone aged 16 or over. You will be working with children or young people in a less formal or structured setting, rather than a school or nursery. For example holiday clubs, adventure playgrounds or youth groups etc.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
1112Y19S1	Tue	07/01/2020	18:30-21:30	12	Southchurch	£572
1112Y19S2	Tue	21/04/2020	9:30-12:30	12	Southchurch	£572

PCA

Developing Children Critical Thinking Skills

Learning to think critically is a vital part of children's development. It helps them ask questions and make value judgements, and try to figure things out if they don't make sense. This workshop explores different methods to develop and extend these critical thinking skills.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
1113Y19S1	Wed	15/01/2020	18:30-21:00	2	Southchurch	£160

PCA

CPD courses available during the year

- Safeguarding Children –Wider context
- Encouraging Creative Development and Learning
- Equality & Diversity in Childcare



VOCATIONAL

Management & Leadership

All great entrepreneurs and business people gain management and leadership knowledge and understanding early in their career. By studying our courses, you can gain the knowledge and understanding to acquire these skills as well. You will need to attend a PCA

Certificate In Mentoring

PCA AR

The ILM Level 3 Certificate in Mentoring qualification aims to support team leaders and managers with the skills and understanding to carry out effective mentoring. It provides understanding of the role and responsibilities of good mentors and looks at different mentoring models. It will support the setting of personal targets and goals and provide insight into conflict resolution.

The course covers the nature and role of mentoring as well as the characteristics of effective mentoring. It will emphasise the importance of respect and of building a mentoring relationship. Communication is key within the mentoring role and training.

Management Diploma For Managers Level 3

PCA AR

The ILM Level 3 Diploma in Management (Combined Qualification) is ideal for individuals looking to take their first step into line management and for those who already have some management responsibilities. This combined knowledge and competency based qualification will build and develop new skills to enhance their management career.

Management Level 4 Diploma

PCA AR

The ILM Level 4 Diploma in Management is designed for new and aspiring department heads and other middle managers - really get to grips with the role, gain comprehensive business knowledge and develop the skills you need to lead at this level. You will take four mandatory units in this qualification plus additional optional units.

The course start times are flexible and made around you and employers needs which means that you can start the course at any time during the year. Course duration is between 12-18 months.

Management & Leadership Level 5

PCA AR

The ILM Level 5 NVQ Diploma in Management and Leadership is designed for project managers, department heads, and other practising middle managers. Develop your skills and experience, improve your performance and prepare for senior management responsibilities. It develops skills in strategic planning, change management and business process design alongside core leadership and management abilities such as inspiring colleagues and delivering results.

The course start times are flexible and made around you and employer needs. Course duration range from 12 – 18 months.

VOCATIONAL

Southend Teacher Training Academy



Launching September 2019

Teaching or training young people and adults is increasingly seen as a desirable career choice and a viable alternative to teaching in schools.

Unlike teaching in schools, you do not need to study for a degree incurring a large student debt. Many providers will employ you whilst you are working towards the teaching qualifications.

Many posts are hourly paid, providing flexibility to work around childcare or other commitments.

Our award and diploma courses can support you to achieve your career aspirations.

They are part time and allow you to study alongside other commitments.

You will need to attend a PCA so we can support you to make the right choice and give you the best opportunity to succeed.

Education & Training Level 3 Award

PCA

This award provides an introduction to teaching and training in the further education and skills sector. Whether you are new to teaching and training or are interested in changing career, this is the perfect starting point. This introductory course provides you with the basic knowledge and understanding to develop your skills further. You do not need to be in a teaching role.

You will attend College once a week for 13 weeks and achieve the qualification by completing a portfolio of assignments and delivering a 15–20 minute micro teach to your colleagues on the course.

Education & Training Level 3 Award – Intensive

PCA

If you have the time and are prepared to study hard, we will be running the course over 1 week

Education & Training Level 5 Diploma

PCA

This Level 5 Diploma will develop your current teaching or training skills which will enable you to teach or train in a variety of contexts in the post compulsory education sector.

Entry requirements:

- Level 3 Award in Education and Training or Level 4 Certificate in Education and Training
- or
- At least 1 year of experience in teaching

You will be expected to be able to carry out independent study around 4 hours per week. You must have access to 100 hours teaching practice over the duration of the course. You will be observed at least 8 times over the year.

This course is eligible for an instalment payment plan with the College.

We also offer this course through the Apprenticeship route

Employers

Level 3 Award or Level 5 Diploma in Education & Training for staff

Construction is a growth industry in Southend over the next 3 – 5 years and onwards

Let us train your staff to train your workforce. Our team of tutors are all graded good or outstanding, learn from the best!

Hours and course duration can be flexible to meet your needs. Email or call our Employer Engagement Manager to discuss further. Julia Walker: 01702 445736 juliawalker@southend-adult.ac.uk

Assessor and Internal Quality Assurer Training

Assessors and Internal Quality Assurers (IQA) use their professional expertise to support students looking to gain vocational qualifications. You can work as an assessor or as an IQA in all occupational areas where vocational qualifications exist, providing you have the required occupational competency.

Assessing Vocational Achievement TAQA Level 3

This course is ideal if you want to learn about assessment and become a qualified assessor.

You will select the units that meet your requirements from the following:

- Principles of practices of assessment
- Assess occupational competence in the work environment
- Assess vocational skills, knowledge and understanding.

You will be required to attend two workshops to learn about assessing and carry out an individual assessment.

Course times are flexible and will take between 3–9 months dependent on own independent study. You will be assigned an assessor who will make regular visits to the work place and at the college at suitable times. The qualification will be gained through observation by your assessor, assignments and work based products all based on the assessing you complete with two candidates in your place of employment.

All courses take place at Southchurch and cost £795

PCA

Internal Quality Assurance of Assessment Level 4

This course is ideal for you if you want to learn about the quality assurance of assessment processes and practices and gain a formal qualification in Internal Quality Assurance.

You will cover topics including:

- The principles of internally assuring the quality of assessment
- The practice of internally assuring the quality of assessment

You will be assigned an assessor who will visit you in your work place and meet you at the college. You will be assessed through observation, written assignments and work based evidence of your own quality assurance practice of at least two candidates. Course times are flexible and will take between 3–9 months dependent on own independent study.

All courses take place at Southchurch and cost £795

PCA

**If you would like to find out more
call us on 01701 445 700 or pop in at our open day events**



VOCATIONAL

Teaching Assistants

Supporting teaching and learning in school is increasingly seen as a desirable career choice, our range of award and diploma courses can support you to achieve your career aspirations.

Introduction to Working in School Level 1

This qualification prepares learners for further learning and training whilst developing an understanding of the teaching and learning environment in a school setting. It covers areas such as how to support the well-being of a child or young person and child and young person development.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
1200Y19S1	Wed	25/09/2019	09:30-12:30	10	Southchurch	£160
1200Y19S2	Wed	22/04/2020	09:30-12:30	10	Southchurch	£160

Teaching Assistants Level 2

This qualification is for those members of the school workforce who directly support the teaching and learning of pupils. This qualification meets the needs of candidates who work or want to work in a variety of school settings covering the age range 5-18 years.

It is suitable for students who have not previously worked with children and young people.

You will be required to work for a minimum of six hours a week either paid or in a voluntary capacity with children and young people for the duration of your course in a school setting.

You will need to hold or working towards English and maths Functional Skills Level 1 or GCSE equivalent

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
1202Y19S1	Thu	12/09/2019	09:30-12:30	39	Southchurch	£1,900

PCA

Teaching Assistants Level 3

You would be expected to have previous relevant experience in a schools setting. You need to work directly with teachers and pupils and be involved in all stages of the teaching and learning cycle.

You will be required to work for a minimum of ten hours a week either paid or in a voluntary capacity in reception, Key Stage 1-4 and sixth form.

You will need to hold or working towards English and maths Functional Skills Level 2 or GCSE equivalent.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
1203Y19S1	Tue	10/09/2019	09:30-12:30	78	Southchurch	£1,900

ALL

PCA



'Southend adult community college has been a relaxed experience for me through stressful times. They have accommodated for my learning challenges to help make my learning experience here easier. I'm now in my second year at SACC and I feel at home. I will be back next year to finish my accounting qualification.'

Jayson
Accountancy – Vocational – Skills for Work



'I'm really enjoying my time at the college, I have a really good tutor and have met some good friends.'

Aiden
Study Programme



'I didn't really like school, I think SACC is better... I have the help I need to get a career to move forward.'

Quinton
Study Programme

First Aid, Food Safety, Health and Safety

The college has proven track record for providing quality training either to first time learners or those seeking renewal accreditation in First Aid, Food Safety and Health and Safety, meeting both individual and organisational needs. All courses are accredited and quality assured to comply with regulatory requirements. Training is held at the College or can be arranged to be delivered in the workplace for all your staff. We also offer bespoke training designed around your individual requirements for staff CPD.

Emergency First Aid Award Level 3

This qualification is ideal for you if you are already working, or preparing to work within industry and wish to become a First Aider in the workplace for the purposes of the Health and Safety (First Aid) Regulations 1981 and the Health and Safety (First Aid) Regulations (Northern Ireland) 1982.

Our experienced and friendly trainers will ensure you complete the course feeling confident and well prepared. The topics within this qualification are regarded by the Health & Safety Executive (HSE) as being important in maintaining good practice in the safe, prompt and effective treatment of injuries and ill health in the workplace. This is a nationally recognised qualification and it has a minimum contact time of 6 hours, which is typically delivered as a 1 day course. To achieve the full qualification you will be assessed throughout the training for your practical skills and complete a workbook to show your understanding. In line with guidance provided by the HSE, the qualification supports/approves work place emergency first aiders for a period of 3 years, after which point you will need to retake the course. In addition to this it is also recommended that you refresh your knowledge annually.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
I310Y19S1	Fri	04/10/2019	9:30-16:00	1	Southchurch	£84
I310Y19S2	Fri	28/02/2020	9:30-16:00	1	Southchurch	£84
I310Y19S3	Fri	15/05/2020	9:30-16:00	1	Southchurch	£84

Health & Safety in Work Award Level 2

This qualification will enable you to work safely and to recognise and deal with hazards in the workplace. You will learn about the basic health and safety practices essential in the workplace. This includes the hazards and risks along with the relevant legislation, and ensures awareness of cost-effective, practical control methods.

Persons gaining this qualification will know that health and safety is the responsibility of everyone within a business, its contractors, visitors and suppliers. The subject areas covered within this qualification are regarded by the Health and Safety executive (HSE) as being important to maintaining safe working procedures in the workplace.

Our experienced and friendly trainers will ensure you complete the course feeling confident and well prepared. This is a nationally recognised qualification and it has a minimum contact time of 6 hours, which is typically delivered as a 1 day course.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
I320Y19S1	Fri	18/10/2019	9:30-16:30	1	Southchurch	£70

Food Safety in Catering Award - Level 2

This qualification is ideal for anyone working in the catering and hospitality industry (or those about to start work in the industry). The topic you will cover include hazards and controls, food safety management and temperature controls, food poisoning control, personal hygiene, cleaning and disinfection, food pests, and the role of the food handler in keeping food safe.

The HACCP Level 2 Award in Food Safety in Catering (QCF) is accredited and recognised internationally and has been developed to protect customers, brand reputation and profits. Our experienced and friendly trainers will ensure you complete the course feeling confident and well prepared. This is a nationally recognised qualification and it has a minimum contact time of 6 hours, which is typically delivered as a 1 day course. To achieve the full qualification you will be assessed by a multiple-choice examination, where you must answer at least 20 out of 30 questions correctly.

CODE	DAY	DATE	TIME	WEEKS	CENTRE	PRICE
I800Y19S1	Fri	27/09/2019	9:00-16:00	1	Southchurch	£70
I800Y19S2	Fri	22/05/2020	9:00-16:00	1	Southchurch	£70
I800Y19S3	Fri	06/12/2019	9:00-16:00	1	Southchurch	£70



Could you become a College Governor?

Are you interested in becoming a Governor at your local community college?

On occasions, Southend Adult Community College has vacancies on its Governing Body. This is a rewarding role, which can make a difference to the young people and adults in Southend who are participating in further education at SACC as a way of improving their career and employment prospects as well as their health and wellbeing.

The Governing Body has three core functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding Executive Leaders to account for the educational performance of the organisation and its pupils, and the performance management of staff; and
- Overseeing the financial performance of the organisation and making sure its money is well spent

Each governor brings their own individual strengths and skills to the Governing Body. Being a governor doesn't necessarily require specialist education skills, but an ability to listen, think through new ideas, analyse and consider information, challenge where necessary and decide what's best for the college as part of a team. Governors are appointed based on the range of skills needed by the Body at the time a vacancy occurs and, collectively, Governors contribute their professional and general skills and knowledge to benefit the College.

For more information, and an application form, please contact the Clerk to the Governing Body by email: governors@southend-adult.ac.uk or telephone 01702 445733.

Frequently asked questions

I NEED TO CANCEL MY COURSE AFTER THE START DATE?

An alternative will be offered, if available, or you can have a full refund of tuition fees less the registration fee (the registration fee is dependant on the course fee) provided we are notified within two weeks of the course start date.

I HAVEN'T BEEN A RESIDENT OF THE UK/ EUROPEAN UNION (EU) FOR THREE YEARS?

You will be liable to pay additional course fees, please call a Registry Assistant on **01702 445700** or email **sacc@southend-adult.ac.uk** for more information.

I HAVE NOT STUDIED FOR A LONG TIME?

We aim to provide on-course support for any English, maths and general ICT skills you will use on your course.

This support may be given by the course tutor or by a Functional Skills support tutor. If you want to know more or to see if this is appropriate for your individual requirements, please speak to your course tutor or Registry Assistant.

I HAVE A DISABILITY AND CAN'T MANAGE THE STAIRS?

All courses are accessible to wheelchair users and people who have mobility difficulties (unless otherwise stated due to the nature of the activity); there are lifts at the Southchurch and Belfairs Centres. However, please contact a Registry Assistant on **01702 445700** or **sacc@southend-adult.ac.uk**

THE COURSE I AM INTERESTED IN IS FULL?

If the course is already full by the time we receive your enrolment form (and you have not indicated an alternative) we will let you know. Your name will be added to the waiting list. If the course is oversubscribed, we will try to put on another class.

THE COURSE I AM INTERESTED IN IS NOT VERY POPULAR?

We always keep enrolment open as late as possible, but unfortunately, courses cannot run if too few people enrol. If the activity you have selected is cancelled, we will try to find you an acceptable alternative. If this is not possible, a full refund of all fees will be made.

You will be contacted by text and email wherever possible or by post if no email address/mobile number has been provided.

I NEED TO PARK MY CAR WHEN I COME TO CLASSES?

Limited parking is available at both the Southchurch and Belfairs Centres. Please note the users of these car parks do so at their own risk.

Term Dates 2019–20

Some courses run during half term and college breaks, please confirm with your tutor. Please do not book any holidays until the examination dates for your course have been provided as it will not be possible to re-schedule these dates to accommodate your holiday arrangements.

Tuesday 3 September 2019	Courses Start
28 October – 1 November	Half Term Please note our Belfairs Centre will be closed for two weeks in October half term 21/10/19 – 1/11/19
Friday 20 December 2019 – Friday 3 January 2020	Christmas & New Year Break
Monday 17 February – Friday 21 February 2020	Half Term
Monday 6 April – Friday 17 April 2020	Easter Break
Friday 8 May 2020	College Closed – Bank Holiday
Monday 25 May 2020	College Closed – Bank Holiday
Monday 25 May – Friday 29 May 2020	Half Term
Wednesday 22 July 2020	End of Term

During half term breaks, the College is still open for enquiries and enrolments during the day unless it is a public or bank holiday when it will be closed.



Don't Miss Out!

Join the Southend Adult Community College online Community. Get the latest news, events, course discounts and opportunities on our website and Social Media

- Keep up-to-date with course discounts and promotions
- Stay in touch with what's going on around the College
- Get involved and have your say
- Find out about College events and Alumni activities



Southend Adult Community College



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SouthendACC



Southend Adult Community College



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Southend Adult Community College – Arts and Wellbeing

1 College, 3 locations



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Southchurch Centre

Southend Adult Community College
Ambleside Drive, Southend on Sea,
Essex, SS1 2UP

General information: 01702 445700
Email: generalenquiries@southend-adult.ac.uk

Reception opening hours:
Monday to Wednesday: 9am – 8pm
Thursday: 9am – 4:30pm
Friday: 9am – 4pm

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Westcliff Centre

Southend Adult Community College
Westcliff Centre, Specialist Centre for Learners
with Learning Difficulties and Disabilities,
224 Prittlewell Chase, Westcliff on Sea,
Essex, SS0 0RT

General information: 01702 330617
Email: westcliff@southend-adult.ac.uk

Reception opening hours:
Monday to Friday: 9:30am – 3:30pm

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Belfairs Centre

Southend Adult Community College
Belfairs Centre, Belfairs Academy,
Highlands Boulevard, Leigh-on-Sea,
Essex, SS9 3TG

General information: 01702 445700
Email: belfairsadmin@southend-adult.ac.uk

Reception opening hours:
Monday & Wednesday: 8.30am – 2pm
Tuesday: 8.30am – 12.45pm & 6pm – 9.45pm
Thursday: 8.30am – 1pm
Friday: Closed