

# Safeguarding and Wellbeing Guidance



**NOTICE**

**CHECK**

**SHARE**

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## **Introduction**

Southend Adult Community College and its Governing Body takes seriously its responsibility and statutory duty to ensure that we safeguard and promote the welfare of children, young people and adults at risk of harm in our care. This includes our duty under PREVENT to protect learners from radicalisation.

Southend Adult Community College is committed to creating and maintaining a safe and positive environment for members of the college community including learners, staff, visitors, volunteers and governors. The college welcomes all individuals regardless of gender, disability, age, ethnicity, sexual orientation or faith.

## **Safeguarding Policy Summary**

- The welfare of children, young people and adults at risk of harm is paramount.
- The policy is approved and endorsed by the Senior Leadership Team and Governing Body.
- The policy applies to all learners, staff, parents, governors, volunteers and visitors to the college.
- Based on four main elements: Prevention, Protection, Support and Review.
- All concerns and allegations will be taken seriously and responded to appropriately – this may require a referral to Children’s Services, Adult Services, Area Prevent Co-ordinator or in emergencies, the Police.
- The policy is regularly reviewed and updated.
- The policy, reporting forms and Part 1 of Keeping Children Safe in Education which is relevant to all staff can be found on the staff Moodle.
- The college is committed to safer recruitment, selection and vetting.
- Safeguarding learners is everybody’s responsibility

## What are we safeguarding learners against?

Abuse, neglect and harm can take many forms, these include:

- Physical abuse
- Sexual abuse or inappropriate relationships
- Emotional abuse
- Neglect
- Forced Marriage
- Child Sexual Exploitation (CSE)
- Female Genital Mutilation (FGM)
- Domestic Violence
- Radicalisation and extremism
- Bullying, cyber-bullying
- Grooming
- Victimisation due to race, sexuality, faith, age, gender, disability
- Mental wellbeing including Self-harm
- Crime or fear of crime
- Homelessness
- Financial

Who could be carrying out abuse, neglect or harm?

- Family members, friends and acquaintances
- Strangers
- Terrorist/Extremist organisations
- Staff including volunteers
- Other learners
- Individuals themselves
- Anyone

## What is Prevent?

Prevent is the Government's strategy to stop people being drawn into terrorist activity or supporting terrorism. This is also often referred to as radicalisation.

The college and its Governing Body have a duty to safeguard learners from being drawn into terrorism and extremist activity. In carrying out its duty the college will:

- ensure Prevent training and policy updates are provided for all staff including volunteers and governors
- outline the fundamentals of Prevent within student inductions
- promote British values including mutual respect, the rule of law, democracy, tolerance and civil liberties
- when concerns are raised through our safeguarding process refer these to external agencies where appropriate

## Recognising the early warning signs

Vulnerable people including children, young people and adults can be exploited by people who seek to involve them in terrorism and activities in support of terrorism. Possible early signs of radicalisation include:

- downloading viewing or sharing extremist materials
- showing sympathy for or promoting extremist causes
- out of character changes in appearance or behaviour
- becoming isolated from family or friends
- becoming increasingly unaccepting of others' opinions and beliefs

As a college we take seriously our duty under the Prevent agenda and where concerns are raised will deal with these appropriately. This may include referring concerns to external agencies including the Police and the Local Authority.

Remember it is everybody's responsibility to report concerns so if you are worried about someone you know please speak up.

## What is E-Safety?

E-Safety is a term that not only means staying safe when using the internet, but also when using other electronic media such as mobile phones, tablets and gaming consoles.

The aim of promoting e-safety is to protect all of our learners from the damaging consequences of access or use of electronic media, including from bullying, access to inappropriate material and exploitation including grooming.

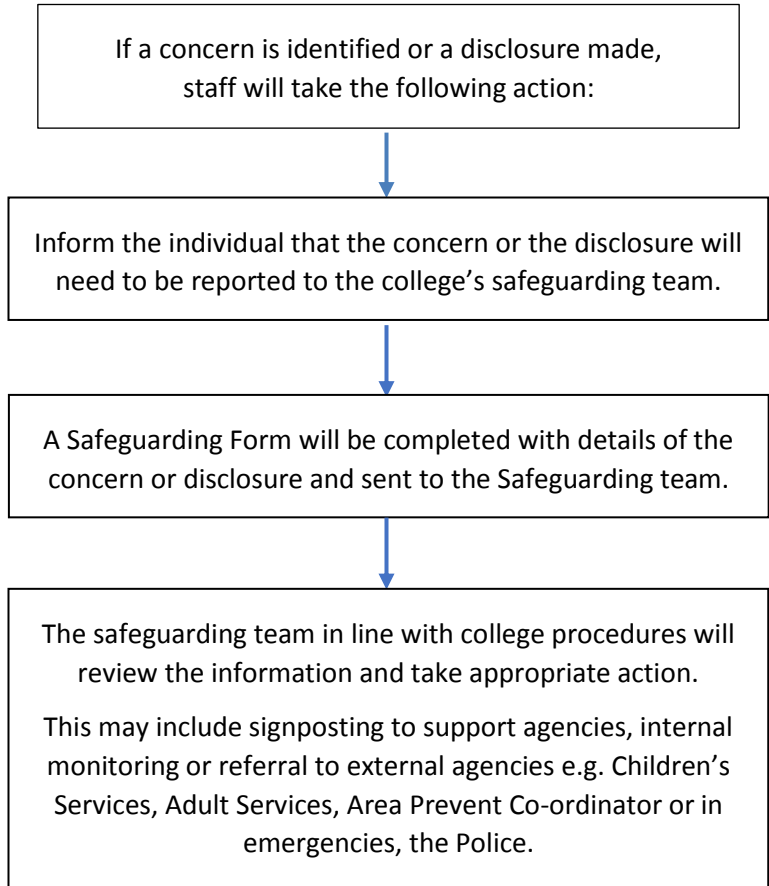
As a college we take seriously our responsibility to provide learners with information and support to stay safe on-line. This includes:

- providing internet filtering for college systems
- promoting e-safety and safe internet use to all learners
- providing training and information for staff
- having appropriate policies and procedures in place

## Tips for staying safe online

- Be cautious, people can be lying about who they are online.
- Never share your password and change passwords regularly
- Check your privacy settings on social media sites. Keep your profile secure and only visible to people you know and want to see it.
- Never share personal details or photos online that can identify you.
- Beware of online scams particularly those that ask for money or your bank details.
- Remember that you leave an electronic footprint. Online abuse or sharing images of someone online without consent is a criminal offence.
- Always report offensive material or messages to the site or service provider.
- Never join in or respond to cyber bullying. Save the evidence and report it.

## Reporting a Safeguarding concern process



### **The colleges safeguarding team:**

Leo Lord – Director of Learner Services

Kate Salleh- Head of Bespoke Learning

Liz Aarons – Additional Learning Support Manager

Claire Gavaghan – Vice Principal (Prevent Co-ordinator)

## Useful Contacts and Websites

**HARP**- A local charity supporting people who are homeless or at risk of being made homeless. Tel: 01702 430696, [www.harpsouthend.org.uk](http://www.harpsouthend.org.uk)

**FRANK** - Providing unbiased and confidential drugs advice – 24 hours a day. Tel: 0300 123 6600, <http://www.talktofrank.com/>

**South East and Central Essex MIND** - Providing support services to anyone experiencing mental health difficulties. Tel: 01702 601123, [www.seandcessexmind.org.uk](http://www.seandcessexmind.org.uk)

**SOS Rape Crisis** – A specialist service that is dedicated to supporting women and children who have survived sexual abuse and violence. Tel: 01702 303232, <http://www.sosrc.org/>

**Forced Marriage Unit** – providing advice if you are trying to stop a forced marriage or need help leaving a forced marriage. Tel: 0207 088 0151, [www.gov.uk/stop-forced-marriage](http://www.gov.uk/stop-forced-marriage)

**Female Genital Mutilation (FGM) Helpline** – information, support and advice. Tel. 0800 028 3550, [www.nspcc.org.uk/fgm](http://www.nspcc.org.uk/fgm)

**Online/E-Safety** – Child Exploitation and Online Protection (CEOP) service from the National Crime Agency, providing a range of advice and support. [www.ceop.police.uk/safety-centre/](http://www.ceop.police.uk/safety-centre/)

**Samaritans** – Offering a safe place for you to talk any time you like – about whatever’s going on. Tel: 116 123

**Childline** – free and confidential advice and support for anyone under 19. Tel: 0800 1111, [www.childline.org.uk](http://www.childline.org.uk)

**Ask SAL** – providing information or advice about abuse and the safety of vulnerable adults, Tel: 08452 66 66 63

**Citizens Advice Southend** – providing free, confidential, impartial and independent advice on a range of issues. Tel: 0344 477 0808, [www.citizensadvice.org.uk](http://www.citizensadvice.org.uk)